



# SC CRIMINAL JUSTICE ACADEMY

## MASTER TRAINING SCHEDULE

2024 - 2025

## 2024-2025 BASIC LAW MANDATED TRAINING SCHEDULE

Basic Law Class	Start (Sunday Report Date)	Graduation
BLE 815	July 14, 2024	September 6, 2024
BLE 816	July 28, 2024	September 20, 2024
BLE 817	August 11, 2024	October 4, 2024
BLE 818	August 25, 2024	October 18, 2024
BLE 819	September 8, 2024	November 1, 2024
BLE 820	September 22, 2024	November 15, 2024
BLE 821	October 6, 2024	December 6, 2024
BLE 822	October 20, 2024	December 20, 2024
BLE 823	November 3, 2024	January 17, 2025
BLE 824	November 17, 2024	January 31, 2025
BLE 825	December 8, 2024	February 14, 2025
BLE 826	January 5, 2025	February 28, 2025
BLE 827	January 19, 2025	March 14, 2025
BLE 828	February 2, 2025	March 28, 2025
BLE 829	February 16, 2025	April 11, 2025
BLE 830	March 2, 2025	April 25, 2025
BLE 831	March 16, 2025	May 9, 2025
BLE 832	March 30, 2025	May 23, 2025
BLE 833	April 13, 2025	June 6, 2025
BLE 834	April 27, 2025	June 20, 2025
BLE 835	May 11, 2025	July 11, 2025
BLE 836	May 25, 2025	July 25, 2025
BLE 837	June 8, 2025	August 8, 2025
BLE 838	June 22, 2025	August 22, 2025

## 2024-2025 BASIC DETENTION MANDATED TRAINING SCHEDULE

Basic Detention Class	Dates (Sunday Report Date)	Graduation
Basic Detention 465	July 14, 2024	August 2, 2024
Basic Detention 466	August 11, 2024	August 30, 2024
Basic Detention 467	September 8, 2024	September 27, 2024
Basic Detention 468	October 6, 2024	October 25, 2024
Basic Detention 469	November 3, 2024	November 22, 2024
Basic Detention 470	December 1, 2024	December 20, 2024
Basic Detention 471	January 5, 2025	January 24, 2025
Basic Detention 472	February 02, 2025	February 28, 2025
Basic Detention 473	March 2, 2025	March 21, 2025
Basic Detention 474	March 30, 2025	April 18, 2025
Basic Detention 475	April 27, 2025	May 16, 2025
Basic Detention 476	May 25, 2025	June 13, 2025
Basic Detention 477	June 22, 2025	July 18, 2025

## 2024-2025 BASIC TELECOMMUNICATIONS OPERATOR MANDATED TRAINING SCHEUDLE

Basic Telecommunication Class	Start (Sunday Report Date)	Graduation
<b>BTOT 329</b>	July 7, 2024	July 12, 2024
<b>BTOT 330</b>	August 4, 2024	August 9, 2024
<b>BTOT 331</b>	September 1, 2024	September 6, 2024
<b>BTOT 332</b>	September 29, 2024	October 4, 2024
<b>BTOT 333</b>	October 27, 2024	November 1, 2024
<b>BTOT 334</b>	December 8, 2024	December 13, 2024
<b>BTOT 335</b>	January 12, 2025	January 17, 2025
<b>BTOT 336</b>	January 26, 2025	January 31, 2025
<b>BTOT 337</b>	February 23, 2025	February 28, 2025
<b>BTOT 338</b>	March 23, 2025	March 28, 2025
<b>BTOT 339</b>	April 20, 2025	April 25, 2025
<b>BTOT 340</b>	May 18, 2025	May 23, 2025
<b>BTOT 341</b>	June 15, 2025	June 20, 2025

## 2024-2025 SPECIAL BASIC MANDATED TESTING SCHEDULE

Special Basic classes are offered online through the ACADIS portal.

After the candidate has completed registration at the Academy, (s)he will be given access to the video portion of the training. They will need to complete Special Basic Online. The manuals and power points are also in ACADIS. They are called "Manuals-Special Basic Manual" Upon completion of the online training; the Training Officer will log into Acadis and "Register" the candidate for the cumulative exam and Driving and Firearms Proficiency. The candidate will take the Special Basic cumulative test. Upon passing the cumulative, the officer will have to qualify with Driving and Firearms. That will complete the Special Basic training. \*

\*Reserve to Class 1 officers will also have to run the PAT to complete the training.

Test dates for 2024:	Test dates for 2025:
<b>July 16, 2024</b>	<b>January 6, 2025</b>
<b>July 17, 2024</b>	<b>January 7, 2025</b>
<b>July 29, 2024</b>	<b>January 21, 2025</b>
<b>July 30, 2024</b>	<b>January 22, 2025</b>
<b>August 13, 2024</b>	<b>February 3, 2025</b>
<b>August 14, 2024</b>	<b>February 4, 2025</b>
<b>August 26, 2024</b>	<b>February 18, 2025</b>

August 27, 2024	February 19, 2025
September 23, 2024	March 18, 2025
September 24, 2024	March 19, 2025
October 8, 2024	April 1, 2025
October 9, 2024	April 2, 2025
November 5, 2024	April 29, 2025
November 6, 2024	April 30, 2025
November 19, 2024	May 13, 2025
November 20, 2024	May 14, 2025
December 10, 2024	June 10, 2025
December 11, 2024	June 11, 2025
	June 24, 2025
	June 25, 2025

### 2024-2025 CLASS 3 BASIC OR ADVANCED TESTING SCHEDULE

All Class 3 Basic and Advanced training will be offered online through the ACADIS portal. No regular classroom attendance at CJA will be required.

#### Class 3 Basic (Unarmed)

After the candidate has completed registration at the Academy, (s)he will be given access to the video portion of the training. "Please assign your candidate the "Class 3 Basic online video". The manuals and PowerPoints are also in ACADIS. They are called "Manuals-Class 3 - Basic Manual." Upon completion of the online training, the Training Officer will log into Acadis and "Register" the candidate to take the Class 3 Basic cumulative exam. The test will consist of 75 multiple-choice questions; the passing score is 70%. These are given every Wednesday at 1:00 pm.

#### Class 3 Advanced (Armed)

After the candidate has completed registration at the Academy, (s)he will be given access to the video portion of the training. Please assign your candidate the Class 3 Advanced Training in ACADIS, manuals are also there. They are called "Manuals-Class 3 - Advanced Manual." Completion of the DT/Firearms proficiency must be completed before the cumulative exam. The SCCJA Mobile Training Unit has dates set up in ACADIS for the DT and Firearms proficiency tests. If you need SCCJA to also complete the Training before the Proficiency testing, those classes/proficiencies are available as well and are called "C3A FA Training/Qualification and DT Training/Testing (MTU) YYYY.M.DD" Upon completion, the Training Officer will log into Acadis and "Register" the candidate to take the Class 3 Advanced cumulative exam. The test will consist of 100 multiple choice questions; the passing score is 70%.

Candidates will be permitted to take the Class 3 Basic or Advanced cumulative test on any Wednesday at 1:00PM. Please register your candidates for the cumulative exam in the ACADIS portal.

<b>Class 3 Advanced (Armed) Proficiency Testing</b>	
<b>Firearms and Defensive Tactics <i>Training and Testing</i></b>	<b>Firearms and Defensive Tactics <i>Testing Only</i></b>
September 10-11, 2024	July 16, 2024
December 16-17, 2024	August 8, 2024
March 10-11, 2025	October 15, 2024
June 2-3, 2025	November 14, 2024
	January 7, 2025

	February 11, 2025
	April 8, 2025
	May 8, 2025

### **Class 3 Advanced Firearms and Defensive Tactics Proficiency Training AND Testing**

#### **WHO SHOULD ATTEND:**

Advanced Class 3 New Hires or officers transferring from Basic Class 3 to Advanced Class 3.

Candidates are required to view Firearms Proficiency training videos in ACADIS prior to training. Training will be conducted over two days. The first day is dedicated entirely to working on the individual stages of the qualification course. A full mock qualification is fired at the end of the day. The candidates will qualify the following morning. If the candidates do not qualify, they are afforded 25 remedial rounds with a firearms instructor and a second attempt to qualify. If the student qualifies, they will move to defensive tactics training.

#### **FIREARMS QUALIFICATION:**

SCCJA's course of fire will be used for qualifying.

Candidates are required to view the Defensive Tactics Proficiency training videos in ACADIS prior to training. For defensive tactics training, candidates will receive four (4) hours of hands-on demonstration and repetition of the Defensive Tactics techniques followed by two (2) hours allotted for testing (remediation and retest, if needed).

#### **DEFENSIVE TACTICS TECHNIQUES:**

Handcuffing  
Rear Wrist Lock- Escort  
Rear Wrist Lock-Frontal  
Frontal Attack with Weapon in Holster  
Rear Attack with Weapon in Holster  
Unholstered Retention

Equipment needed: firearm | ammunition | duty belt with holster, magazine pouch, and magazine | eye/ear protection | body armor | hat

325 rounds of ammunition. 200 for training on day 1. 50 for qualification, 25 for potential remedial, and 50 for potential second qualification attempt.

Candidates must successfully pass both DT Proficiency Testing and Firearms Qualification before being able to register for the Class 3 Advanced Cumulative Test.

### **Class 3 Advanced Firearms and Defensive Tactics Proficiency Testing Only**

#### **WHO SHOULD ATTEND:**

Advanced Class 3 New Hires or officers transferring from Basic Class 3 to Advanced Class 3. Candidates are required to view Firearms Proficiency and then view the Defensive Tactics Proficiency training videos in ACADIS prior to testing. Candidates will be given a firearms safety brief, a review of the course of fire, and assigned lanes. **There will be no training given prior to qualification.** If the candidates do not qualify, they are afforded 25 remedial rounds with a firearms instructor and a second attempt to qualify. If the student qualifies, they will move to defensive tactics training.

#### FIREARMS QUALIFICATION:

SCCJA's course of fire will be used for qualifying.

#### DEFENSIVE TACTICS TECHNIQUES:

Handcuffing

Rear Wrist Lock- Escort

Rear Wrist Lock-Frontal

Frontal Attack with Weapon in Holster

Rear Attack with Weapon in Holster

Unholstered Retention

Equipment needed: firearm | ammunition | duty belt with holster, magazine pouch, and magazine | eye/ear protection | body armor | hat

125 rounds of ammunition. 50 for qualification, 25 for potential remedial, and 50 for potential second qualification attempt.

Candidates must successfully pass both DT Proficiency Testing and Firearms Qualification before being able to register for the Class 3 Advanced Cumulative Test.

## 2024-2025 LIST OF ADVANCED COURSES BY TITLE

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COURSE	DATES	LOCATION/SEATS
<b>Advanced Crime Scene for Patrol</b> <b>(7.5 CLEE Credit Hours)</b> <b>Class Fee: \$5</b> <i>Held in forensics building.</i>	July 11, 2024	CJA 15
	August 1, 2024	CJA 15
	August 21, 2024	CJA 15
	October 22, 2024	CJA 15
	November 13, 2024	CJA 15
	December 11, 2024	CJA 15
	February 19, 2025	CJA 15
	April 8, 2025	CJA 15
	June 11, 2025	CJA 15

#### Course Description:

The student will receive training on what constitutes physical evidence, where it originates, and how it is deposited; the importance physical evidence plays in a criminal investigation, how it is classified and what constitutes a crime scene; the duties of the first responding officers; typical crime scenes encountered by first responders, and an introduction into the methods of crime scene processing, photographing, sketching, and navigating the sequence of events regarding crime scenes. The student will be evaluated during the hands-on portion of the class to determine the level of proficiency. The student is encouraged to bring any issued equipment for use during the class to familiarize themselves with those items, but it is not required.

#### Who Should Attend: (Class Max – 15)

Class I and Class III certified law enforcement officers who work crime scenes.

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COURSE	DATES	LOCATION/SEATS
<b>ARIDE</b> <b>Advanced Roadside Impaired</b> <b>Driving Enforcement)</b> <b>(16 CLEE Credit Hours)</b> <b>Class Fee: \$20</b>	July 9-10, 2024	CJA 20
	August 21-22, 2024	CJA 20
	September 10-11, 2024	CJA 20
	October 16-17, 2024	CJA 20
	January 21-22, 2025	CJA 20
	February 4-5, 2025	CJA 20
	May 6-7, 2025	CJA 20
	June 10-11, 2025	CJA 20
	<b>Additional Field Classes</b> <b>TBA</b>	

#### Course Description:

This course is designed for certified DUI/SFST Practitioners who understand the hazards caused by impaired driving and are motivated to arrest and prosecute impaired drivers. It is also intended to introduce the concept of the role of and utilization of the South Carolina Drug Recognition Experts. This course must be completed as a prerequisite for future consideration into the Drug Recognition Expert Program. Students should be experienced in DUI enforcement and prosecution, should have a firm handle on the SFST proficiency, and must be currently DUI/SFST Practitioner certified.

**Who should attend: (Class Max - 20)**

Class 1 Officers involved with DUI/Traffic enforcement and regular patrol duties.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Current DUI/SFST Practitioner.

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<b>COURSE</b>	<b>DATES</b>	<b>LOCATION/SEATS</b>
<b>Basic Detective</b> <b>(40 CLEE Credit Hours)</b> <b>Class Fee: \$70</b>	July 29 - August 2, 2024	CJA 20
	September 9-13, 2024	CJA 20
	October 21-25, 2024	CJA 20
	November 18-22, 2024	CJA 20
	January 20-24, 2025	CJA 20
	February 24-28, 2025	CJA 20
	April 14-18, 2025	CJA 20
	May 19-23, 2025	CJA 20
	June 23-27, 2025	CJA 20

**Course Description:**

This course is designed for officers assigned to investigative units or who primarily perform investigative functions. Course topics include case management, case prioritizing, information sources, case preparation, courtroom procedure, rules of evidence, open-source investigations, interview and interrogation techniques, property crimes, and crime scene management. Other topics include proper techniques used to develop probable cause for writing search and arrest warrants using the appropriate language and structure.

This course includes practical applications for warrant writing, interviewing, crime scene processing, case preparation, and courtroom testimony.

**Who Should Attend: (Class Max - 20)**

Class I certified law enforcement officers and only those officers assigned to investigative units or whose primary duties are investigative functions.

**Resources Required:**

Students are strongly encouraged to bring a laptop and thumb drive.

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<b>COURSE</b>	<b>DATES</b>	<b>LOCATION/SEATS</b>
<b>Basic Instructor Development</b> <b>(80 CLEE Credit Hours)</b> <b>Class Fee: \$140</b>	August 26 - September 6, 2024	CJA 16
	November 4-15, 2024	CJA 16
	February 17-28, 2025	CJA 16
	April 28 – May 9, 2025	CJA 16

**All Classes held at SCCJA**

**Course Description:**

This course is for departmental training officers and/or officers who will be involved in training at their department. Upon completion of this instructor course, officers will be able to write lesson plans and instruct in areas of basic, advanced, in-service, and pre-service classes within their agency. This class is a prerequisite for Firearms, Driving, Radar, Ground Defense, Defensive Tactics, and other instructor-certified courses at the Academy. This course covers lesson plan preparation, research, formatting, writing, methods of instruction, and adult learning.

**Officers should have above-average writing and research abilities and be proficient with computers and computer software, including Microsoft Word and PowerPoint.** Upon completion of the course, an officer will be certified by the South Carolina Criminal Justice Academy as a Basic Instructor.

***Class starts at 8:30 AM.***

**Who Should Attend/Prerequisites: (Class Max - 16)**

Only Class I and Class II law enforcement officers who are or will be assigned as departmental training officers should register to attend this class. **Only officers who have passed the Basic Instructor Development pre-qualification may register for this course.**

**\*\*\*\*Officers attending the class are required to bring a flash drive/thumb drive (USB storage device)\*\*\*\***

**Proficiency/Credits:**

Officers must achieve a minimum of 80% on numerous projects, including three in-class presentations with written lesson plans and a variety of homework exercises and class exercises. Failure of any requirement will result in failure of the class.

**Continuing Certification Requirements:**

To maintain the Basic Instructor Development certification, an officer must complete one (1) week as a guest instructor for the Basic Law Enforcement practical problem area at the South Carolina Criminal Justice Academy and 36 hours of instruction for their agency every three years.

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COURSE	DATES	LOCATION/SEATS
Basic Instructor Development	October 1, 2024 (2 Sessions)	CJA 20
PRE-QUALIFICATION	October 2, 2024 (2 Sessions)	CJA 20
(2.5 CLEE Credit Hours)	April 15, 2025 (2 Sessions)	CJA 20
	April 16, 2025 (2 Sessions)	CJA 20

**ALL PRE-QUALS held at SCCJA**

**Morning Sessions are from 8:30 – 11:00 AM**

**Afternoon Sessions are from 1:00-3:30 PM**

**\*\*\*\*Officers must arrive promptly. Once the pre-qualification begins, no one will be allowed entry into the classroom\*\*\*\***

**Course Description:**

This a pre-qualification for officers attending Basic Instructor Development (BID). An officer must pass the pre-

qualification course to register for the Basic Instructor Development Course

Students will be provided a laptop, USB, and binder that includes an article and APA reference material to utilize during the session. After reading the article, students will type a two-paragraph essay on key points from the article in a Microsoft Word document. The essay has a 250-to-500-word count requirement. The student will save the completed document to the provided USB device and submit it to the instructor for evaluation.

**Who Should Attend: (Class Max – 20 students)**

Only Class I and Class II certified law enforcement officers registered through ACADIS can attend the pre-qualification course.

**Proficiency:**

The qualification score is 80% for proficiency. The South Carolina Criminal Justice Academy Registration Unit will notify the officer's department regarding eligibility to register the officer for BID. If there is a failure, the officer must wait one year before repeating the pre-qualification. If the score is 80% or higher, then the officer has two years from the date of the pre-qualification to register for the BID course. After two years, if the officer has not enrolled in a BID course, then the pre-qualification must be retaken.

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COURSE	DATES	LOCATION/SEATS
Basic Patrol Rifle – SCCJA (32 CLEE Credit Hours) Class Fee: \$50	November 5-8, 2024 February 4-7, 2025	CJA 10 CJA 10

**Course Description:**

This course is designed as a BASIC course for certified law enforcement officers who will be issued a patrol rifle from their agency. The course covers handling, maintenance, and firing and qualifies the officer with the patrol rifle.

Report promptly to the Range at 8:00 AM.

**Who Should Attend: (Class Max – 10)**

Class I certified law enforcement officers who need basic instruction and skill sets with a patrol rifle.

**Proficiency:**

Attendees will be required to demonstrate safe and proper handling techniques and score a minimum of 80% on the qualification course.

**Special Equipment:**

Attendees are required to have a patrol rifle with suitable sling to orient the weapon in a muzzle down configuration during handgun transition drills; duty pistol & holster, eye & ear protection, knee & elbow pads, and baseball style cap are required. CJA will offer each attending officer 750 rounds of 5.56 caliber ammunition or they have the option of bringing their own 750 rounds of patrol rifle ammunition (provided that the ammo is available at time of class. Each officer must bring their own 50 rounds of pistol ammunition. No optics, iron sights only.

COURSE	DATES	LOCATION/SEATS
<b>Basic Precision Rifle</b> (33 CLEE Credit Hours) Class Fee: \$50	November 19-22, 2024 March 18-21, 2025	CJA 10 CJA 10

**Course Description:**

This course is designed to train officers in the proper marksmanship fundamentals and skillset needed when using a precision rifle. The purpose of this course is to qualify law enforcement personnel with the precision rifle.

Report promptly to the Range at 8:00 AM

**Who Should Attend: (Class Max – 10)**

Class I certified law enforcement officers who will be assigned a precision rifle by their department.

**Proficiency:** This course requires 100% attendance and a 100% passing score on the course of fire.

**Special Equipment:**

Precision scoped rifle with sling and bipod, service pistol and holster, support gear for the rifle (data book, cleaning supplies, range finder, spotting scope, lens cleaner, etc.). Recommended cleaning supplies: patches, bore brush, appropriate caliber bore brush, solvent (Hoppe's #9 or copper solvent) lubricating oil, all-purpose brush, coated cleaning rod, and bore guide. Suitable range clothing (no shorts), knee and elbow pads are recommended, eye and ear protection, 500 rounds of match grade ammunition for the rifle, and 50 rounds of ammunition for the service pistol. Optional equipment: Shooting mat, small sandbag, large sandbag, backpack for gear, and anemometer.

Note to all accepted officers: Prior to the class, please e-mail Range Manager John McMahan, at JPMcMahan@sccja.sc.gov with your rifle make, model and caliber as well as the model and power scope to be used in the class.

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COURSE	DATES	LOCATION/SEATS
<b>Chiefs Workshop – SCCJA</b> (17 CLEE Credit Hours) Class Fee: \$35	May 20-22, 2025	CJA 40

**Course Description:**

This course is designed for those individuals who have recently been appointed to the position of Chief of Police, Deputy Chief, or appropriate designee. This course will focus on topics related to the Training Act, Criminal Justice Academy mandates, budgeting, media relations, and leading in times of crisis. In addition to classroom discussion and informal group work, participants will have the opportunity to network with other police chiefs in South Carolina.

**Who Should Attend: (Class Max – 40):**

Newly appointed Chiefs of Police, Deputy Chiefs, or designees

COURSE	DATES	LOCATION/SEATS
<b>Child Homicide</b> <b>(14.5 CLEE Credit Hours) Class</b> <b>Class Fee: \$20</b>	July 15-16, 2024	CJA 20
	August 19-20, 2024	CJA 20
	October 14-15, 2024	CJA 20
	December 2-3, 2024	CJA 20
	February 10-11, 2025	CJA 20
	March 24-25, 2025	CJA 20
	June 2-3, 2025	CJA 20

**Course Description:**

The purpose of this course is to provide officers the skills and ability to perform consistent, comprehensive, complete collaborative child homicide investigations.

**Who Should Attend: (Class Max – 15):**

Students will be evaluated through a hands-on practical that will display their understanding, knowledge, and skills learned.

**Prerequisites:** Officers should have a basic understanding of crime scene terminology and investigations.

COURSE	DATES	LOCATION/SEATS
<b>Commercial Motor Vehicle</b> <b>Collision Reconstruction</b> <b>(40 CLEE Credit Hours)</b> <b>Class Fee: \$70</b>	July 15-19, 2024	CJA 14
	February 3-7, 2025	CJA 14

**Course Description:**

This course will teach the student how to take the concepts learned during their three phases of reconstruction training, such as drag factor determination, center of mass calculations, and kinetic energy, and successfully apply them to crashes involving commercial motor vehicles. The student will also receive in-depth information on the nomenclature of heavy vehicles, air braking systems, brake force calculations, and speed determination for crashes involving solid and liquid loads.

**LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.**

**Who Should Attend: (Class Max -14)**

Class 1 Officers involved with traffic enforcement and regular patrol duties.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer.
- Successfully completed the below TCI Classes:
  - TCI –Phase 1 At-Scene Collision Investigation.
  - TCI – Phase 2 Technical Collision Investigation.
  - TCI – Phase 3 Collision Reconstruction.

Officer is responsible for bringing own special equipment: scientific calculator, blue blitz, drafting eraser, 360-degree counter-clockwise protractor, colored pencils, and a laptop computer that is capable of running Adobe Acrobat PDF.

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COURSE	DATES	LOCATION/SEATS
<b>Court Security</b> <b>(7 CLEE Credit Hours)</b> <b>Class Fee: \$5</b>	July 11, 2024	CJA 30
	September 3, 2024	CJA 30
	November 7, 2024	CJA 30
	January 30, 2025	CJA 30
	April 24, 2025	CJA 30
	June 19, 2025	CJA 30

**Course Description:**

The course explains officers' duties and responsibilities in maintaining security in the courtroom, the security of court officials, and the security of non-court tenants. In addition, this course provides an understanding of the importance of preparing for high-risk trials and emergency situations.

**Purpose of Course:**

The purpose of this course is to provide the guidance needed to perform the duties of a courtroom officer safely and effectively.

**Who Should Attend: (Class Max – 30)**

Certified Class 2 and Class 3 Advanced officers responsible for court security functions.

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COURSE	DATES	LOCATION/SEATS
<b>Crime Scene for</b> <b>Investigators</b> <b>(30 CLEE Credit Hours)</b> <b>Class Fee: \$50</b> <b><i>Held in forensics building</i></b>	July 15 -18, 2024	CJA 15
	October 7-10, 2024	CJA 15
	December 2-5, 2024	CJA 15
	March 24-27, 2025	CJA 15
	June 2-5, 2025	CJA 15

**Course Description:**

The purpose of this course is to instruct the participants in proper crime scene evaluation and processing. The course includes topics on securing, searching, sketching, plotting techniques, crime scene management, evidence preservation, and collection and packaging. The course will also teach the skills needed to process specific scenes to include robberies, burglaries, sexual assaults, recovered stolen vehicles, and auto break-ins. Hands on exercises are used throughout the course. Various techniques of lifting and processing latent prints are introduced and an introduction to bloodstain pattern analysis with practice stringing and analyzing blood patterns is covered. The hands-on portion of the class covers searching, sketching, and plotting a scene lifting latent prints through the use of various techniques such as camphor smoking, iodine, ninhydrin, cyanoacrylate fuming and others; casting impressions; DNA collections; basic bloodstain pattern analysis; stringing; autopsy reports; implementing tools, and crime scene photography. Evidence collection, preservation and packaging are discussed. The final day includes a complex crime scene to process.

**Who Should Attend: [Class Max – 15]**

Class I and Class III certified law enforcement officers who are NEW Investigators that work crime scenes.

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COURSE	DATES	LOCATION/SEATS
<b>Criminal Gang Overview for Law Enforcement</b>	July 9, 2024	CJA 25
(7.5 CLEE Credit Hours)	October 8, 2024	CJA 25
Class Fee: \$5	January 7, 2025	CJA 25
	April 1, 2025	CJA 25

**Course Description:**

This course gives officers a basic understanding of criminal gangs and how they pertain to South Carolina law enforcement. Officers will gain an understanding of the South Carolina Gang Prevention Act, history of gangs, gang typology and ideology, basic gang indicators, and how to deal with gangs.

**Who Should Attend: (Class Max-25)**

Certified Class I, II, or III officers who may have interactions with suspected gangs or gang members or may be involved in identifying, documenting, or prosecuting gangs, gang members, or graffiti vandals. This class is Part 1 of a 2-part series (Graffiti Recognition is part 2). Both classes are scheduled consecutively over a two-day period. It is highly recommended that the courses are taken back-to-back to provide the student with a more well-rounded understanding of the subject.

Special Note: Lodging and meals allowed if attending Graffiti Recognition and/or Open-Source Intelligence the following days (Daily Fees apply).

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COURSE	DATES	LOCATION/SEATS
<b>Crisis Communications For Telecommunicators</b>	August 6, 2024	CJA 20
(7.5 CLEE Credit Hours)	October 17, 2024	CJA 20
Class Fee: \$5	December 19, 2024	CJA 20
	February 13, 2025	CJA 20
	April 3, 2025	CJA 20
	June 5, 2025	CJA 20

**Course Description:**

The purpose of this class is to teach certified communications officers about the differences between crises and how to handle them. Students will learn guidelines to negotiating, the goal of crisis communications in law enforcement and dispatch, “verbal containment,” how crisis situations disturb the rational/emotional equilibrium, active listening skills, the difference between “offensive” and “defensive” threats, the concept and uses of “hooks” and “buttons” in crisis communications, rapport building and how it impacts communications, and suicide intervention.

**Who Should Attend: (Class Max - 20)**

Certified telecommunications personnel who are assigned to dispatch or call taking responsibilities.

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COURSE	DATES	LOCATION/SEATS
<b>Critical Suicide Intervention</b> (14 CLEE Credit Hours) Class Fee: \$20	July 22–23, 2024 September 16-17, 2024 November 5-6, 2024 February 3-4, 2025 March 31 – April 1, 2025 May 13-14, 2025	CJA 16 CJA 16 CJA 16 CJA 16 CJA 16 CJA 16

#### Course Description:

Suicide is one of the most significant public health issues facing the world today. With the right knowledge and skills, most suicides can be prevented. This course is designed for first responders to learn how to prevent suicide by recognizing signs, providing a skilled intervention, and developing a safety plan to keep someone alive. This evidence-based training will improve skills and readiness, increase hope and reduce suicidality, increase general counseling and listening skills, and save lives.

#### Who should attend: (Class Max - 16)

Class I, Class II, Class III, Detention officers, and telecommunication officers.

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COURSE	DATES	LOCATION/SEATS
<b>Defensive Tactics Instructor</b> (69.5 CLEE Credit Hours) (2 weeks) Class Fee: \$140	July 8–July 19, 2024 October 28–November 8, 2024 March 24–April 4, 2025	CJA 18 CJA 18 CJA 18

#### Course Description:

This course is designed to certify officers as a Defensive Tactics Instructor. This course is physically demanding and those attending should be in good physical condition.

#### Who Should Attend: (Class Max - 18)

Class I or Class II certified law enforcement officers who will be directly responsible for teaching or conducting defensive tactics training for other officers within the law enforcement community. To be eligible to attend, the applicant must be a current South Carolina Criminal Justice Academy certified instructor who has successfully completed either the Specific Skills or Basic Instructor course.

#### Proficiency:

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**\*\*\*Due to this course being physically demanding, a pre-qualification test to assess the candidate's fitness level is required. The potential instructor must report first day in Physical Training clothing and must complete the Physical Abilities Test (PAT) on the first day of class in less than one minute, 47 seconds in order to be eligible to attend rest of the instructor class. Candidate must also sign a waiver prior to attempting the PAT course and must have a change of appropriate attire to attend the rest of the instructor class.\*\*\***

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Tactical Pants	Groin Cup (optional)
Rash Guard (optional)	Elbow and Knee Pads (optional)
Mouthpiece (optional)	

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COURSE	DATES	LOCATION/SEATS
<b>Defensive Tactics Instructor</b>	<b>September 30–October 4, 2024</b>	<b>CJA 30</b>
<b>Recert</b>	<b>January 13-17, 2025</b>	<b>CJA 30</b>
<b>(33 CLEE Credit Hours)</b>	<b>June 16-20, 2025</b>	<b>CJA 30</b>
<b>(1 week)</b>		
<b>Class Fee: \$70</b>		

**Who Should Attend: (Class Max - 30)**

Class I or Class II certified law enforcement officers who are **currently certified as a Defensive Tactics Instructor** and will be directly responsible for teaching or conducting defensive tactics training for other officers within the law enforcement community. To be eligible to attend, the applicant must be a current South Carolina Criminal Justice Academy certified instructor who has successfully completed either the Specific Skills or Basic Instructor course.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Tactical Pants	Groin Cup (optional)
Rash Guard (optional)	Elbow and Knee Pads (optional)
Mouthpiece (optional)	

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COURSE	DATES	LOCATION/SEATS
<b>Detention</b>		<b>CJA 20</b>
<b>Field Training Officer Manager</b>	<b>July 8, 2024</b>	<b>CJA 20</b>
<b>(7 CLEE Credit Hours)</b>	<b>October 23, 2024</b>	<b>CJA 20</b>
<b>Class Fee: \$5</b>	<b>December 19, 2024</b>	<b>CJA 20</b>
	<b>March 19, 2025</b>	<b>CJA 20</b>
	<b>June 11, 2025</b>	<b>CJA 20</b>

**Course Description:**

This course will provide the FTO Manager with the guidelines, lesson plans, and forms for training Detention FTO officers. It is encouraged that detention agencies create a training program beneficial to all new hires. Departments may choose to either use the entire program or parts of it that most complement the needs of their agency.

**Who Should Attend: (Class Max – 20)**

Certified class 2 officers who are responsible or will become responsible for training Field Training Officers within their agency. The officer must be certified in either Specific Skills or Basic Instructor Development. (\*Officers must maintain the Specific Skills or Basic Instructor certification to maintain Detention FTO Manager certification.)

**Purpose of Course:**

To provide those officers responsible for the management of the Field Training Officer Program the useful resources to effectively train Field Training Officers.

**Attendance Requirements:**

100% student participation Students must have a USB thumb drive to electronically download all forms and manuals.

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<b>COURSE</b>	<b>DATES</b>	<b>LOCATION/SEATS</b>
<b>Detention Management</b> <b>(13.75 CLEE Credit Hours)</b> <b>(2 Day)</b> <b>Class Fee: \$20</b>	July 9-10, 2024	CJA 30
	August 6-7, 2024	CJA 30
	September 3-4, 2024	CJA 30
	October 1-2, 2024	CJA 30
	October 29-30, 2024	CJA 30
	November 19-20, 2024	CJA 30
	January 28-29, 2025	CJA 30
	February 25-26, 2025	CJA 30
	March 25-26, 2025	CJA 30
	April 22-23, 2025	CJA 30
	May 20-21, 2025	CJA 30
	June 17-18, 2025	CJA 30

**Course Description:**

This course is designed to meet the requirements established in the SC Local Detention Minimum Standard 1032. Topics include leadership principles, liability/risk management issues in a detention center, and resources available for staff development. A detention center administrator panel discusses current issues facing the detention centers.

**Who should attend: (Class Max – 30)**

The course is designed for detention corporals, sergeants, lieutenants, captains, majors, and newly appointed administrators.

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<b>COURSE</b>	<b>FALL DATES</b>	<b>SPRING DATES</b>
<b>DMT Operator</b> <b>(8 CLEE Credit Hours)</b> <b>ALL CLASSES HELD</b> <b>IN CJA DMT LAB</b> <b>Class Fee: \$5</b>	July 11, 2024	January 16, 2025
	July 24, 2024	January 30, 2025
	August 7, 2024	February 13, 2025
	August 22, 2024	February 27, 2025
	September 5, 2024	March 27, 2025
	September 19, 2024	April 10, 2025
	October 17, 2024	April 24, 2025
	November 14, 2024	May 21, 2025
	December 5, 2024	June 18, 2025

**Course Description:**

This course is designed to provide the law enforcement officer with a thorough training background in the operation of the DataMaster DMT. The course is divided into two phases: a classroom lecture phase and hands- on training for the

operation of the DataMaster DMT. The classroom lecture covers the current laws in South Carolina regarding DUI, Felony DUI, Implied Consent, Videotaping, and other related alcohol offenses. The history of breath testing in South Carolina and across the nation is discussed. The operation of the DataMaster DMT is reviewed and the students are taken, step by step, through the DataMaster DMT operational steps. The hands-on phase of the course consists of students operating the DataMaster DMT in the lab and includes various testing modes, how to handle refusals, the cause and meaning of incomplete tests, the meaning of status codes, and the changing of the DataMaster DMT simulator solution.

**Who should attend: (Class Max 20)** Officers involved with traffic enforcement and regular patrol duties.

**Proficiency:** Attendees must successfully pass both the written test with a 70% as well as pass a proficiency test.

**Prerequisites:** SC Class I Certified Officers

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COURSE	DATES	LOCATION/SEATS
DMT Operator Online Recertification (2 CLEE Credit Hours)	July 1, 2024 – June 30, 2025	Online/Unlimited

**Course Description:**

This course is designed to refresh the currently certified (not expired) operator's knowledge and training on the DataMaster DMT as well as the most current implied consent laws and impaired driving laws. Students are required to score 70% or better on the written test in order to pass this course. DMT certification is valid for 24 months from the date of certification. Officers are required to take the online certification within the 24-month window or their certification will expire. There are no exceptions to this policy. If an operator's certification expires, the operator will be required to take the full DMT Operator Certification course. Only one attempt at the recertification is allowed.

**Who should attend:** Currently certified DataMaster DMT Operators involved with traffic enforcement and regular patrol duties.

**Prerequisites:** SC Class I Certified Officers with current (Not Expired) DMT certification.

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COURSE	DATES	LOCATION/SEATS
DRE Instructor School (16 CLEE Credit Hours) Class Fee: \$20	October 30-31, 2024 February 27-28, 2025	CJA 20 CJA 20

**Course Description:**

The purpose of the condensed DRE Instructor School is to prepare Drug Recognition Experts (DREs) who have shown great aptitude as a DRE during their tenure and have successfully completed the NHTSA DUI/SFST Instructor course to administer and instruct DRE training effectively. DRE Instructors must apply for the Instructor School and are only accepted after thorough review and approval by the South Carolina DRE State Coordinator. Simply meeting the prerequisites and proper application does not guarantee the ability to attend this course. DRE Instructor Candidates must uphold the highest professional standards and ethics and must also possess the proper personality and character

traits to perform in this role.

DRE Instructor Candidates and their respective agencies should be aware that DRE Instructor School is just step 1 of 3 to complete DRE Instructor Certification. DRE Instructor Candidates must also be available for the immediately following Combined DRE Pre-School & School, as well as the Field Certification Phase of training associated with the school in which they instruct.

LODGING IS AVAILABLE FOR THIS CLASS.

**Who should apply: (Class Max 20)** Active Class 1 certified officers who are heavily involved in the South Carolina DRE Program and are involved with traffic enforcement and/or regular patrol duties.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Must be employed in a full-time capacity. Must be a certified DRE in good standing for at least two years and have SSI and/or BID Instructor. Must be a current DUI/SFST Instructor.

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COURSE	DATES	LOCATION/SEATS
DRE Pre & 7-day Schools (80 CLEE Credit Hours) Class Fee: \$140	November 4-15, 2024 March 3-14, 2025	CJA 20 CJA 20

**NOTE:** Field Certifications: For November class: Field Certification will be held Dec 1-6, 2024  
For March class: Field Certification TBA

**Course Description:**

This course is designed for law enforcement officers who have a strong commitment to DUI and drug impaired driving enforcement and whose agencies are also committed to this cause. This course is available only to those who have successfully completed Advanced Roadside Impaired Driving Enforcement (ARIDE) training and are selected by the DRE State Coordinator after making an application.

After successfully completing the classroom portion of this course, the student will be ready to continue to the final phases of the DRE Certification Program. The student will be able to name the seven categories of drugs and recognize the effects of each, to describe and proficiently administer the 12-step drug influence evaluation, to document the results of the drug influence evaluation in narrative format, to properly interpret the results of the drug influence evaluation, to testify as an expert witness in drug influence-related cases, and to maintain an updated curriculum vitae. The student must attend all portions of the training, maintain an 80% average or better on the quizzes, pass two examinations with a score of 80% or better; and successfully complete the Field Certification phase of the course.

A candidate scoring less than 80% on the final examination may, if utilized by the state, be retested one time, under the supervision of a certified DRE instructor. The retest shall be completed not less than 15 or more than 30 days following the completion of the classroom training. If the candidate was originally given Test Form A, they should receive Test Form B for the retest.

To be certified as a DRE, the student must also complete the field certification phase of training as well as the Certification Knowledge Examination. The field certification phase of training requires that the student travel with the South Carolina DRE Program, likely out of state; and successfully complete 12 hands-on drug influence evaluations and associated narratives.

LODGING IS AVAILABLE FOR ALL ATTENDEES OF THIS CLASS

**Who should attend: (Class Max 20)** Class I law enforcement officers with a passion for DUI/traffic enforcement, and whose agencies/prosecuting bodies firmly support the utilization of the DRE Program.

**Prerequisites:** Full-time, active SC Class I law enforcement officers in good standing with their agencies. Attendees must be currently certified as NHTSA DUI/SFST Practitioners or equivalent for at least 2 years. Attendees must attend and complete ARIDE prior to being considered for enrollment in this course. For consideration for enrollment, the prospective attendee must have completed a DRE School Application and be approved directly by the DRE State Coordinator. Attendees must have the blessing of their employing agency and must also be available to attend the field certification training phase associated with the DRE School.

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COURSE	DATES	LOCATION/SEATS
<b>DRE In-Service Training</b> (8 CLEE Credit Hours) 1 day Class Fee \$5	July 18, 2024 August 20, 2024	CJA 20 CJA 20

**Course Description:**

The DRE Recertification Training course is designed to update current DREs and DRE Instructors with the latest information regarding the state and national DEC Program as well as to ensure that additional considerations are being taken when conducting drug influence evaluations in the field.

**Who should apply: (Class Max 20)** Any currently certified DRE and/or DRE Instructor, who is up for recertification within the 12 months after the course.

**Prerequisites:** The attendee must be a currently certified DRE and/or DRE Instructor.

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COURSE	DATES	LOCATION/SEATS
<b>Driving Instructor School</b> (34 CLEE Credit Hours) 4 days Class Fee: \$50	September 9-12, 2024 October 21-24, 2024 March 3-6, 2025 April 14-17, 2025	CJA 16 & 5 Guest Instructors CJA 16 & 5 Guest Instructors CJA 16 & 5 Guest Instructors CJA 16 & 5 Guest Instructors

**Course Description:**

This course is designed for officers who will serve as a driving instructor for their agency. Attendees will be taught proper vehicle driving techniques and how to develop a driving course for his/her department. This course is a combination of classroom and practical application. There is also an emphasis on how to appropriately address student driving fundamentals through adult learning concepts.

Report promptly to the driving range at 8:00 AM.

**Who Should Attend: (Class Max – 16)**

Class 1 or Class II certified law enforcement officers who have either Specific Skills or Basic Instructor certifications. Must have already passed the DIS Prequalification Test prior to attending.

**Proficiency:**

Students must pass a series of post-training tests throughout the course (proficiency) and score 90% or higher on a written test to receive their certification.

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<b>COURSE</b>	<b>DATES</b>	<b>LOCATION/SEATS</b>
<b>Driving Instructor School</b>	<b>August 28, 2024</b>	<b>CJA 17</b>
<b>Pre-Qualification</b>	<b>August 29, 2024</b>	<b>CJA 17</b>
<b>(6 CLEE Credit Hours)</b>	<b>August 30, 2024</b>	<b>CJA 17</b>
<b>Class Fee: \$0</b>	<b>February 5, 2025</b>	<b>CJA 17</b>
	<b>February 6, 2025</b>	<b>CJA 17</b>
	<b>February 7, 2025</b>	<b>CJA 17</b>

**Course Description:**

This course is designed for officers who will serve as a driving instructor for their agency and will measure the driver's skills in the handling of a motor vehicle to determine minimum driving skill level required to attend Driving Instructor School (DIS). Report promptly to the Driving Range at 8:00 AM.

**Who Should Attend: (Class Max – 16 per session, 1 sessions per day)**

Class I or Class II certified law enforcement officers who have either Specific Skills or Basic Instructor certifications.

**Proficiency:**

Must pass one of the two prequalification courses offered. The Serpentine Course (6 cones, 70 feet spacing) with matching barrier cones approximately a standard roadway width apart (12'8" on center to both sides of matching barrier cones). No cones can be hit (or moved from center of cone box with red dot visible) while maintaining the set testing speed, utilizing smooth shuffle steering, no more than one unsatisfactory, and cannot miss any "gates". The Response Operations Course (R.O.C.) with a backward serpentine within the allotted time frame. No cones can be hit (or moved from center of cone box with red dot visible) while stopping completely at all stop signs, no more than one unsatisfactory and cannot skip any portion of the course. Those students who pass will be eligible to attend one of the two upcoming DIS classes. If a student fails to attend one of these classes, then the student will have to repeat the prequalification process.

Practice days for:

August 28 – 30, 2024 are July 31, August 1, 2, 2024

February 5 – 7, 2025 are January 8, 9, 10, 2025.

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<b>COURSE</b>	<b>DATES</b>	<b>LOCATION/SEATS</b>
<b>DUI/SFST Instructor w/ SSI</b>	<b>July 29-August 2, 2024</b>	<b>GAFFNEY PD 18</b>
<b>(40 CLEE Hours)</b>	<b>October 7-11, 2024</b>	<b>CJA 20</b>
<b>Class Fee if held at</b>	<b>March 31–April 4, 2025</b>	<b>CJA 20</b>
<b>SCCJA: \$70</b>		
<b>If Field Class, there is no</b>		
<b>class fee</b>		

**Course Description:**

This course is designed to take well-experienced Standardized Field Sobriety Test (SFST) practitioners and develop them into DUI/SFST Instructors by building upon the information presented to them in the SFST Practitioner course, as well as by teaching them the basics of Adult Learning Principles and instruction.

This course will teach the officer how to present the DUI/SFST Practitioner course accurately and effectively as approved by NHTSA and the SCCJA. Upon successful completion of the course, the student will be issued the DUI/SFST Practitioner lesson plan and manuals and accompanying visual aids (PowerPoint slides and videos). This



course also meets the requirements for receiving Specific Skills Instructor certification; however, the primary focus of the course pertains to instructing the DUI/SFST Practitioner Program and attendees should be prepared as such. Each student must successfully perform an SFST Proficiency on Day One of the course prior to being officially seated in the course.

Student is required to have a laptop computer with PDF and PowerPoint capabilities.

After completing this course, the attendee must maintain the DUI/SFST Instructor portion of the class to maintain their SSI certification.

**NOTE: YOU MAY NOT OBTAIN OR HOLD AN SFST INSTRUCTOR CERTIFICATION UNLESS YOU ARE A CURRENTLY EMPLOYED CLASS 1 LAW ENFORCEMENT OFFICER. RESERVE OFFICERS, CLASS 2 AND CLASS 3 OFFICERS ARE NOT PERMITTED TO HOLD THIS CERTIFICATION.**

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

**Who should attend: (Class Max -20)**

Active and experienced DUI/SFST Practitioners with exceptionally high aptitude for DUI enforcement and in conducting the SFSTs.

**Proficiency/Testing:** Attendees must successfully pass the SFST Proficiency on Day One of the course prior to being officially seated in the course. The attendee must also complete all assigned presentations while showing aptitude as an instructor. The attendee must also pass the written examination with an 80% or better.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Must be employed in a full-time capacity DUI/SFST Practitioner Certified for at least one (1) year prior to enrollment. Must have completed ARIDE training prior to class. Students must successfully complete a proficiency within 45 days of the class date. Students will be required to bring a copy of the completed proficiency on Day One of class.

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COURSE	DATES	LOCATION/SEATS
DUI/SFST Instructor Recertification Online (3 CLEE Credit Hours)	May 1, 2024- October 31, 2024 (10/31/2024 Expiration)	Online
	May 1, 2025 - October 31, 2025 (10/31/2025 Expiration)	Online

**Course Description:**

The DUI/SFST Instructor Recertification Course is intended for officers who are currently DUI/SFST Instructor certified and whose certification expires October 31 of the current year.

For an officer to recertify as a DUI/SFST Instructor they must successfully observe and sign off on TWO (2) DUI/SFST Practitioner proficiencies in the two-year period of their certification. DUI/SFST Instructors are NOT required to take the online DUI/SFST Recertification course. If a DUI/SFST Instructor takes the online SFST Recertification course, then they must perform a SFST proficiency and properly submit it to the Traffic Safety Unit. If a DUI/SFST Instructor takes the online SFST Recertification course and fails to acquire a passing grade of 80% or higher the officer loses both the DUI/SFST Practitioner certification as well as the DUI/SFST Instructor certification. SFST Instructors must complete a renewal process containing both proficiencies that were observed and signed by the instructor.

**NOTE: YOU MAY NOT OBTAIN OR HOLD AN SFST INSTRUCTOR CERTIFICATION UNLESS YOU ARE A CURRENTLY EMPLOYED CLASS 1 LAW ENFORCEMENT OFFICER. RESERVE OFFICERS, CLASS 2 AND CLASS 3 OFFICERS ARE NOT PERMITTED TO HOLD THIS CERTIFICATION.**



**Who should attend:** Officers who hold an active and current DUI/SFST Instructor certification which expires on October 31st of the current year.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Must be employed in a full-time capacity. Current DUI/SFST Instructor certified. Current SSI or BID certification is required for recertification.

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COURSE	DATES	LOCATION/SEATS
<b>Executive Management – SCCJA</b> <b>(15.5) CLEE Credit Hours</b> <b>Class Fee: \$35</b>	<b>April 8-10, 2025</b>	<b>CJA 50</b>

**Course Description:**

This course is designed for the newly promoted officer to the command staff or the officer who exhibits the qualities required of a member of the command staff. The suggested rank requirement for attendance is lieutenant or above. The forum for the class consists of lecture, guest speakers, and small group problem solving. Topics include media relations, departmental staffing, and specialization, recruiting and retention, obtaining feedback, leadership at senior levels, and the challenges of command staff.

**Who Should Attend: (Class Max – 50)**

Recently selected law enforcement or detention officer to the command staff of an agency or those identified as possessing the qualifications for assignment to the command staff. The suggested rank requirement for attendance is lieutenant or above. Class I or Class II certified officers only.

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COURSE	DATES	LOCATION/SEATS
<b>Field Training Officer Manager</b> <b>SCCJA</b> <b>(7 CLEE Credit Hours)</b> <b>Class Fee: \$5</b>	<b>August 12, 2024</b> <b>November 18, 2024</b> <b>January 27, 2025</b> <b>April 14, 2025</b>	<b>CJA 25</b> <b>CJA 25</b> <b>CJA 25</b> <b>CJA 25</b>

**Course Description:**

The Field Training Officer Management program is designed for departments interested in teaching the SCCJA Field Training Officer curriculum to Field Training Officers who will ultimately train new recruits in a field training program. Topics addressed will include objectives of an FTO program, selection of a Field Training Officer, evaluation of officer recruits, and teaching and managing the SCCJA Field Training Officer program. Officers who complete the course will be certified by the SCCJA as a Field Training Officer Manager.

**Who Should Attend/Prerequisites: (Class Max – 25)**

Class 1 Law Enforcement certification is required. The officer must be certified in either Specific Skills or Basic Instructor Development. The officer should also be responsible for managing the department's FTO program and should have either attended the SCCJA Field Training Officer program or have a general familiarity with FTO programs.

**Proficiency/Credits:**

100% class participation is required.

Officers must keep their Specific Skills or Basic Instructor up to date to maintain FTO Manager certification. Students must have a USB Thumb Drive to electronically download all forms and manuals.

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COURSE	DATES	LOCATION/SEATS
<b>Fingerprint Recognition &amp; Comparison</b> (21 CLEE Credit Hours) Class Fee: \$50	November 4-7, 2024 April 21-24, 2025	CJA 15 CJA 15

***Held in forensics building***

**Course Description:**

This course is designed for Class I, II, or III, certified law enforcement officers who have the responsibilities of analyzing, comparing, and evaluating latent fingerprints for identification or comparison purposes. Topics include fingerprint pattern recognition and identification and limited latent fingerprint comparison. This is a demanding course; it deals with the rules governing fingerprint patterns and provides the student with the basic skills to advance to latent print comparisons coding for AFIS.

This course does not provide training on techniques of rolling fingerprints in detention or booking type settings, nor does it address processing crime scenes for latent prints. It does not cover coding ten print cards into AFIS.

**Who Should Attend: [Class Max – 15]**

Students must be Class I, II, or III, certified law enforcement officers assigned as fingerprint technicians with a law enforcement agency.

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COURSE	DATES	LOCATION/SEATS
<b>Firearms Instructor School</b> (42.5 CLEE Credit Hours) 5 days Class Fee: \$70	September 9-13, 2024 October 21-25, 2024 March 3-7, 2025 April 14-18, 2025	CJA 25 CJA 25 CJA 25 CJA 25

**Course Description:**

This course is designed for officers who will serve as firearms instructors for their agency. Topics covered include the mechanics and techniques of practical firearms training, running the range, and classroom presentations for auto-pistols and shotguns. There is also an emphasis how to appropriately address student shooting fundamentals through adult learning concepts. Each department is limited to one officer per class.

**Report promptly to the Firearms Range at 8:00 AM.**

**Who Should Attend: (Class Max – 20)**

Class I or Class II certified law enforcement officers who have current Specific Skills or Basic Instructor certifications. Only officers who pass the firearms qualification course on their first attempt (90% shot the Monday morning of the

class) are allowed to participate in the Firearms Instructor Course.

**Proficiency:**

For an officer to attend the SCCJA Firearms Instructor Class, they must first pass the qualification course on the first attempt. This course measures the officer's marksmanship skills and ability to safely handle a firearm. The officer must demonstrate the skill and ability to fire a minimum score of 90% on pre-determined qualification courses and written exam.

Officer is responsible for bringing own special equipment:

- Duty Gear & Handgun
- Ammunition (800 rounds) with minimum of 3 magazines
- Shotgun (Academy will provide shotgun ammo)
- Safety equipment (hearing & eye protection, baseball style hat and vest)
- Cleaning Equipment/supplies
- Flashlight/weapon mounted light for night fire
- Material to do classroom presentation

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COURSE	DATES	LOCATION/SEATS
Footwear Tire Tread	August 7, 2024	CJA 15
Documentation/	October 16, 2024	CJA 15
Collection	January 14, 2025	CJA 15
(7.5 CLEE Credit Hours)	February 5, 2025	CJA 15
Class Fee: \$5	March 11, 2025	CJA 15
	May 14, 2025	CJA 15

*Held in forensics building*

**Course Description:**

The student will participate in a "hands on" approach to recognizing, documenting, collecting, and preserving footwear/tire tread evidence. The class will involve classroom instruction as well as active participation using multiple techniques while collecting evidence for future examination and comparison. The student is encouraged to bring any of their issued equipment for use during the class to familiarize themselves with those items, but it is not required.

**Who Should Attend: (Class Max – 15)**

Class I and Class III certified law enforcement officers who are assigned as Investigators that work crime scenes.

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COURSE	DATES	LOCATION/SEATS
Graffiti Recognition	July 10, 2024	CJA 25
(7.75 CLEE Credit HOURS)	October 9, 2024	CJA 25
Class Fee: \$5	January 8, 2025	CJA 25
	April 2, 2025	CJA 25

**Course Description:**

This course is designed to teach law enforcement officers how to recognize, categorize, decipher, and prosecute graffiti within their jurisdiction. Officers will gain an understanding of the South Carolina Graffiti vandalism law, the four types of graffiti, graffiti styles, graffiti tools, how to decipher graffiti, and graffiti investigation and prosecution. Students

are encouraged to bring graffiti examples to class for evaluation.

### Who should attend: (Class Max-25)

Certified Class I, II, or III officers that may have interactions with suspected gangs or gang members or may be involved in identifying documenting, or prosecuting gangs, gang members, or graffiti vandals. This class is Part 2 of a 2-part series, (Criminal Gang Overview for Law Enforcement is part 1). Both classes are scheduled consecutively over a two-day period. It is highly recommended that they be taken back-to-back to provide the student with a well-rounded understanding of the subject.

**Special Note: Lodging and meals allowed if attending Criminal Gang Overview and/or Open-Source Intelligence the other days (Daily fees apply).**

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COURSE	DATES	LOCATION/SEATS
<b>Ground Defense Instructor</b>	<b>August 5–9, 2024</b>	<b>CJA 14</b>
<b>(33 CLEE Credit Hours)</b>	<b>December 2-6, 2024</b>	<b>CJA 14</b>
<b>(1 Week)</b>	<b>April 21–25, 2025</b>	<b>CJA 14</b>
<b>Class Fee: \$70</b>		

### Course Description:

This course is designed to certify the attendee as a Ground Defense Instructor. This course is physically demanding and those attending should be in good physical condition.

### Who Should Attend: (Class Max - 14)

Class I or Class II certified law enforcement officers who will be directly responsible for teaching or conducting ground defense training for other officers within the law enforcement community.

To be eligible to attend, the applicant must be a current South Carolina Criminal Justice Academy certified instructor who has successfully completed either the Specific Skills or Basic Instructor course.

### Proficiency:

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**\*\*\*Due to this course being physically demanding, a pre-qualification test to assess the candidate's fitness level is required. The potential instructor must report first day in Physical Training clothing and must complete the Physical Abilities Test (PAT) on the first day of class in less than one minute, 47 seconds in order to be eligible to attend rest of the instructor class. Candidate must also sign a waiver prior to attempting the PAT course and must have a change of appropriate attire to attend the rest of the instructor class.\*\*\***

### Special Equipment:

Duty Belt and Gun Holster	Handcuffs w/ Key
Tactical Pants	Groin Cup (optional)
Rash Guard (optional)	Elbow and Knee Pads (optional)
Mouthpiece (optional)	

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COURSE	DATES	LOCATION/SEATS
<b>Ground Defense Instructor Recert</b> (18 CLEE Credit Hours) (3 days) Class Fee: \$35	August 26–28, 2024 February 24–26, 2025	CJA 30 CJA 30

**Course Description:**

This course is designed to recertify the attendee as a Ground Defense Instructor. This course is physically demanding and those attending should be in good physical condition.

**Who Should Attend: (Class Max - 30)**

**Pre-Requisite:**

Class I or Class II certified law enforcement officers  
Current Certification in SSI or BID  
Current Certification in Ground Defense Instructor

Class I or Class II certified law enforcement officers who are currently certified as a Ground Defense Instructor and will be directly responsible for teaching or conducting ground defense training for other officers within the law enforcement community. To be eligible to attend, the applicant must be a current South Carolina Criminal Justice Academy certified Instructor having successfully completed either the Specific Skills or Basic Instructor course.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Tactical Pants	Groin Cup (optional)
Rash Guard (optional)	Elbow and Knee Pads (optional)
Mouthpiece (optional)	

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COURSE	DATES	LOCATION/SEATS
<b>Hostage / Crisis</b>	August 12-16, 2024	CJA 15
<b>Negotiations</b>	October 7-11, 2024	CJA 15
(40 CLEE Credit Hours)	January 6-10, 2025	CJA 15
Class Fee: \$70	March 3-7, 2025	CJA 15
	April 28 – May 2, 2025	CJA 15
	June 9-13, 2025	CJA 15

**Course Description:**

Subjects who are threatening to commit suicide or subjects actively involved in the hostage-taking of an innocent

victim(s) present a very challenging, highly emotional, and life-threatening dilemma to law enforcement entities. Law enforcement hostage/crisis negotiations are based on a set of fundamentals, concepts, and skills that are designed to address and communicate with individuals in crisis. The most important goal in all law enforcement hostage/crisis negotiations is to save lives. This is done by working to achieve a non-violent resolution through communication. The skills utilized in this endeavor are designed to enhance active listening, express empathy, build rapport, and then influence the actions and behaviors of the individual in crisis. The purpose of this class is to provide agencies with officers that are taught the advanced skills needed to address subjects involved in a suicidal crisis situation or subjects(s) involved in the hostage-taking of innocent victims.

Students will learn how to manage these highly emotional and dangerous situations. Students will learn how to assess all factors relating to the logistics of these situations as well as the subject(s) motivation and behavior. Students will learn the skills necessary to communicate with the subject(s) involved in these situations. The skills utilized in this endeavor are designed to enhance active listening, express empathy, build rapport, and then to influence the actions and behaviors of the individual in crisis.

#### **Resources Required:**

This course includes practical applications for various types of crisis situations and is designed to provide a realistic practical experience for the student. As such, it may require participation in extended training hours and will necessitate involvement in highly charged and potentially stressful scenarios.

#### **Proficiency/Credits:**

Students will be administered a Final Examination consisting of 25 questions. Students must show proficiency by obtaining a score of at least 80%.

#### **Reporting Instructions:**

Please report promptly to SCCJA at 8:00AM.

#### **Who Should Attend: (Class Max - 15)**

#### **Prerequisite:**

Class I and II officers with at least 5 years' experience unless assigned to a specialized unit.

Officers assigned to positions where they may be tasked with response to a crisis incident and engage in an ongoing negotiation. This is an advanced, and highly specialized skill, that is taught during this training class. Agencies should choose candidates based on years of service and events that have shown these officers to possess excellent crisis solving skills.

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COURSE	DATES	LOCATION/SEATS
Human Trafficking – SCCJA (6.5 CLEE Credit Hours) Class Fee: \$5	July 24, 2024	CJA 25
	September 24, 2024	CJA 25
	November 12, 2024	CJA 25
	January 6, 2025	CJA 25
	March 12, 2025	CJA 25
	May 6, 2025	CJA 25
		CJA 25

**Course Description:**

This block of instruction is designed to bring awareness of human trafficking to the law enforcement officer. This course will look at the dynamics of human trafficking, characteristics of traffickers, and victims. The officer will also better understand the difference between human trafficking and smuggling. The course will also discuss the state and federal laws of human trafficking and the Victims of Violence and Protection Act. Victim resources will also be discussed.

**Who Should Attend: (Class Max - 25)**

Certified Class I, II, or III officers, LE officers in a supervisory position, investigators, and law enforcement victim advocates.

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COURSE	DATES	LOCATION/SEATS
<b>Juvenile Procedures</b> <b>(6.5 CLEE Credit Hours)</b> <b>Class Fee: \$5</b>	July 11, 2024	CJA 30
	September 12, 2024	CJA 30
	November 7, 2024	CJA 30
	February 6, 2025	CJA 30
	June 23, 2025	CJA 30

**Course Description:**

This course will teach the detention officer the necessary statutes and information surrounding a juvenile offender, from "pickup order" to release. It will also provide a detailed analysis into proper pick up, holding, housing, and management of a juvenile offender who has been taken into custody.

**Who Should Attend: (Class Max – 30)**

Class 2 officers; specifically, any detention officers who have the responsibility of working with juvenile offenders; training officers, supervisors and management personnel are encouraged to attend.

**Purpose of Course:**

The purpose of this class is to create a better understanding of the role that detention agencies play in processing a juvenile into the criminal justice system.

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COURSE	DATES	LOCATION/SEATS
<b>Latent Print</b> <b>Techniques</b> <b>(7.5 CLEE Credit Hours)</b> <b>Class Fee: \$5</b> <b><i>Held in forensics building.</i></b>	July 10, 2024	CJA 15
	August 27, 2024	CJA 15
	November 19, 2024	CJA 15
	January 8, 2025	CJA 15
	March 5, 2025	CJA 15
	April 2, 2025	CJA 15
	May 15, 2025	CJA 15
	June 17, 2025	CJA 15

**Course Description:**

The student will participate in a “hands on” approach to recognizing, documenting, collecting, and preserving latent and patent print evidence. The class will involve classroom instruction as well as active participation using multiple techniques while collecting evidence for future examination and comparison. The student is encouraged to bring any issued equipment for use during the class to become familiar with those items, but it is not required.

**Who Should Attend: (Class Max –15)**

Class I, II and Class III certified officers who work crime scenes.

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COURSE	DATES	LOCATION/SEATS
<b>Mid-Level Management</b> <b>(13 CLEE Credit Hours)</b> <b>Class fee: \$20</b>	July 30-31, 2024	CJA 20
	August 27-28, 2024	CJA 20
	September 25-26, 2024	CJA 20
	October 23-24, 2024	CJA 20
	November 20-21, 2024	CJA 20
	January 22-23, 2025	CJA 20
	February 19-20, 2025	CJA 20
	March 19-20, 2025	CJA 20
	April 16-17, 2025	CJA 20
	May 28-29, 2025	CJA 20
	June 24-25, 2025	CJA 20

**Course Description:**

This course is designed for the newly promoted mid-level supervisor of a law enforcement agency or detention facility to better acquaint the officer with principles and styles of leadership while also focusing on the importance of emotional intelligence. Topics covered include ethics, core values and beliefs, communications skills, performance appraisals, discipline, suicide intervention and prevention and leadership concepts. Class utilizes discussion, lecture and problem solving in small groups.

**Who Should Attend: (Class Max – 20)**

Division commanders and other mid-level officers (sergeants, lieutenants, and captains) or those with a minimum rank of sergeant who require professional development for potential assignment as mid-level managers. These must be Class I or Class II certified law enforcement officers.

**Pre-requisites: Must have attended Principles of Supervision.**

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COURSE	DATES	LOCATION/SEATS
<b>Motorcycle Collision</b> <b>Investigation</b> <b>(40 CLEE Credit Hours)</b> <b>Class Fee: \$70</b>	August 26-30, 2024	CJA 14
	March 24-28, 2025	CJA 14



**Course Description:**

This course is designed to train collision reconstructionist to reconstruct motorcycle collisions. In this course the student will learn how to calculate speeds of motorcycles involved in collisions using airborne, motorcycle, kinetic energy, and time and distance equations. The student must have successfully completed all three (3) collision reconstruction investigation courses as a pre-requisite.

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

Who should attend: (Class Max: 14)

Class 1 Officers who have successfully completed all three (3) phases of collision investigation classes.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Successfully completed: TCI –Phase 1 At-Scene Collision Investigation, TCI – Phase 2 Technical Collision Investigation, and TCI - Phase 3 Reconstruction.

Officer is responsible for bringing own special equipment: scientific calculator, blue blitz, and a laptop computer that is capable of running Adobe Acrobat PDF.

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COURSE	DATES	LOCATION/SEATS
OC Instructor (11 CLEE Credit Hours) (2 Days) Class Fee: \$20	September 9-10, 2024 May 12-13, 2025	CJA 16 CJA 16

**Course Description:**

This course is designed to certify an officer as an Oleoresin Capsicum Instructor.

**Who Should Attend: (Class Max - 16)**

Class I or Class II certified law enforcement officers who will be responsible for directly conducting OC training within their agency. To be eligible to attend, the applicant must be a South Carolina Criminal Justice Academy Currently Certified Instructor having successfully completed either the Specific Skills or Basic Instructor courses.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test. Students will also be required to receive a live exposure of OC spray. \*\*\*Live exposure is first day of class and officers attending are expected to be prepared with a change of clothing, towel and soap for shower.\*\*\*

**Special Equipment:**

Duty Belt and Gun Holster Tactical Pants O.C. Holster	Handcuffs w/ Key Knee Pads (optional)
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\*\*\* For live exposure – clothes may be athletic attire\*\*\*

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COURSE	DATES	LOCATION/SEATS
<b>OC Instructor Recert</b>	<b>December 9, 2024</b>	<b>CJA 30</b>
<b>(5.5 CLEE Credit Hours)</b>	<b>February 3, 2025</b>	<b>CJA 30</b>
<b>(1 Day)</b>	<b>June 9, 2025</b>	<b>CJA 30</b>
<b>Class Fee: \$5</b>		

**Course Description:**

This course is designed to recertify an officer as an Oleoresin Capsicum Instructor.

**Who Should Attend: (Class Max - 30)**

Class I or Class II certified law enforcement officers who are **currently certified as an Oleoresin Capsicum Instructor** and will be responsible for directly conducting OC training within their agency. To be eligible to attend, the applicant must be a current South Carolina Criminal Justice Academy certified instructor who has successfully completed either the Specific Skills or Basic Instructor course.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Tactical Pants	Knee Pads (optional)
O.C. Holster	

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COURSE	DATES	LOCATION/SEATS
<b>Organized Crime and Narcotics</b>	<b>July 22-26, 2024</b>	<b>CJA 20</b>
<b>(35.5 CLEE Credit Hours)</b>	<b>October 28 - November 1, 2024</b>	<b>CJA 20</b>
<b>Class Fee: \$70</b>	<b>January 20-24, 2025</b>	<b>CJA 20</b>
	<b>April 21-25, 2025</b>	<b>CJA 20</b>

**Course Description:**

This five-day course will prepare officers to successfully conduct advanced drug enforcement, gang and organized crime investigations. Officers will receive training for identifying organized crime groups and gangs, initiating long term investigations, conducting extended surveillance operations and developing successful prosecution strategies.

**Class starts at 8:30 AM.**

**Who Should Attend/Prerequisites: (Class Max - 20)**

Only Class I law enforcement officers who are or will be assigned to drug enforcement, gang/vice units, long-term investigative assignments or task force officers. Attendees should have a working knowledge of drug enforcement and/or basic investigative skills prior to attending.

**Proficiency/Credits:** None

**Continuing Certification Requirements:** None

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COURSE	DATES	LOCATION/SEATS
<b>Patrol Rifle Instructor</b> <b>(30 CLEE Credit Hours)</b> 4 days <b>Class Fee: \$50</b>	<b>July 30- August 2, 2024</b> <b>May 13–16, 2025</b>	<b>CJA 10</b> <b>CJA 10</b>

**Course Description:**

This course is designed for the officer who will serve as the department's instructor to teach their personnel in the proper handling and use of patrol rifles. Each department is limited to one slot per class.

**Report promptly to the Range at 8:00 AM.**

**Who Should Attend: (Class Max – 10)**

Certified Class I officers who have completed Specific Skill/Basic Instructor Development and have successfully passed the South Carolina Criminal Justice Academy Basic Patrol Rifle course and Firearms Instructor course or a law enforcement equivalent.

**Proficiency:**

Officers must score 90% on qualification course and pass all daily proficiency exercises during the week to receive certification credit.

**Special Equipment:**

Officers will need to bring a patrol rifle, sling, appropriate range clothing and protection, and cleaning equipment. CJA will offer each attending officer 1000 rounds of 5.56 caliber ammunition (if it is available at time of class) or they have the option of bringing their own 1000 rounds of patrol rifle ammunition. Each officer must also bring their own 100 rounds of duty pistol ammunition.

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COURSE	DATES	LOCATION/SEATS
<b>Pedestrian/Bicycle</b> <b>Collision Investigation</b> <b>(40 CLEE Credit Hours)</b> <b>Class Fee: \$70</b>	<b>July 8-12, 2024</b> <b>May 19-23, 2025</b>	<b>CJA 20</b> <b>CJA 20</b>

**Course Description:**

This course is designed to train the collision reconstructionist to reconstruct pedestrian and bicycle collisions. The student will learn how to calculate speeds in pedestrian and bicycle collisions using a multi-disciplinary approach.

This course includes airborne, Searle, Eubanks, kinetic energy, and time and distance equations to name a few of the many involved in solving these cases. The student must have successfully completed all three (3) collision reconstruction investigation courses as a pre-requisite.

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

**Who should attend:** Officers who have successfully completed all three (3) phases of collision investigation classes.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Successfully completed: TCI –Phase 1 At-Scene Collision Investigation, TCI – Phase 2 Technical Collision Investigation, and TCI - Phase 3 Reconstruction Officer is responsible for bringing own special equipment: scientific calculator, blue blitz, and a laptop computer that is capable of running Adobe Acrobat PDF.

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COURSE	DATES	LOCATION/SEATS
<b>Principles of Supervision</b> (22.5 CLEE Credit Hours) Class fee: \$35	July 15-17, 2024	CJA 20
	August 12-14, 2024	CJA 20
	September 10-12, 2024	CJA 20
	October 8-10, 2024	CJA 20
	November 5-7, 2024	CJA 20
	January 7-9, 2025	CJA 20
	February 4-6, 2025	CJA 20
	March 4-6, 2025	CJA 20
	April 1-3, 2025	CJA 20
	May 13-15, 2025	CJA 20
	June 9-11, 2025	CJA 20

**Course Description:**

This course is designed for the law enforcement or detention officer recently selected for a supervisory position for the first time. Candidates include corporals, sergeants, field training officers, shift leaders, or anyone else who is selected for a position which includes supervision of others as a position requirement. Topics include the role of a supervisor, leadership, combatting negative bias, personality assessment, problem solving, decision making, communication skills, ethics, generational differences, and resiliency. Class utilizes discussion, lecture and problem solving in small groups.

**Who Should Attend: (Class Max – 20)**

Recently selected law enforcement, detention officers (Class I and Class II), or BTOT operators in any supervisory position.

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COURSE	DATES	LOCATION/SEATS
<b>Responding to the Mentally            Ill In Detention Centers</b> (7.5 CLEE Credit Hours) Class Fee: \$5	August 15, 2024	CJA 20
	November 7, 2024	CJA 20
	February 27, 2025	CJA 20
	May 29, 2025	CJA 20

**Course Description:**

This course will give the officer an in-depth look at some of the common types of mental illnesses faced in the detention setting. Emphasis will be placed on the recognition of signs and symptoms with proper notification to appropriate personnel as well as proven examples of de-escalation techniques.

**Who Should Attend: (Class Max – 20)**

This course would benefit anyone working in a detention environment with the likelihood of long-term housing. Officer should be Class 2 certified.

**Purpose of Course:**

The purpose of this course is to assist detention officers as well as the law enforcement officers in dealing with and understanding some of the most common types of mental illnesses they may encounter as they deal with detainees.

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COURSE	DATES	LOCATION/SEATS
<b>School Resource Officer</b> <b>(72 CLEE Credit Hours)</b> <b>Class Fee: \$140</b>	<b>July 15-26, 2024</b>	<b>CJA 50</b>
	<b>August 12-23, 2024</b>	<b>CJA 50</b>
	<b>October 21 - Nov. 1, 2024</b>	<b>CJA 50</b>
	<b>March 3-14, 2025</b>	<b>CJA 50</b>
	<b>June 16-27, 2025</b>	<b>CJA 50</b>

**Course Description:**

This is a two-week course designed primarily for law enforcement officers who are assigned to K-12 schools working in an educational environment and with school administrators. This course covers areas specific to the roles, responsibilities, and job duties to provide skills for officers to build positive relationships with both students and staff.

**Who Should Attend: (Class Max - 50)**

SC Certified Class 1 or Class 3 Advanced officers who will be assigned to work in a school setting either full-time or part-time and/or those officers who supervise School Resource Officers.

**Prerequisite:**

SC Class 1 or Class 3 Advanced Certified Officers

**Resources Required:**

Printed copy of South Carolina Bar Association manual found in ACADIS under Manuals.

**Proficiency:** Officer must achieve a minimum of 70% on a multiple-choice written test in order to pass the course. Students must successfully participate in all group/individual activities such as SC Bar Presentation, other classroom exercises and scenarios that occur during class time.

COURSE	DATES	LOCATION/SEATS
<b>Sexual Assault Investigation</b> (7.5 CLEE Credit Hours) Class Fee: \$5	July 8, 2024	CJA 20
	August 5, 2024	CJA 20
	September 23, 2024	CJA 20
	November 4, 2024	CJA 20
	January 13, 2025	CJA 20
	March 10, 2025	CJA 20
	April 21, 2025	CJA 20

**Course Description:**

The purpose of this lesson plan to develop skills, understanding, and information to investigate a sexual assault with competence and confidence.

**Who should attend: (Class Max – 25):** 100% attendance for class credit

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COURSE	DATES	LOCATION/SEATS
<b>SFST Practitioner Online</b> (3 CLEE Credit Hours)	May 1, 2024 - October 31, 2024 (10/31/2024 Expiration)	Online
	May 1, 2025 - October 31, 2025 (10/31/2025 Expiration)	Online

**Course Description:**

Online courses will open after May 1st. The SFST Practitioner Recertification Course is intended for officers who are currently SFST Practitioner certified (not expired) and whose certification expires October 31 of the current year.

The course content is designed to refresh the practitioner's knowledge, skills, and SFST proficiency.

Upon successful completion of the video instructional portion and written test, the student will be required to complete and submit a SFST proficiency test, administered by a current certified DUI/SFST instructor, within two weeks (14 Calendar Days) of their written test date. Successful completion and submission of the proficiency test within the two-week deadline is required in order to maintain SFST Practitioner certification. Failure to properly recertify will result in revocation of your practitioner certification, and you will need to retake the SFST Practitioner certification course. Officers are allowed one attempt at the recertification. A failure of the first attempt written test or failure to pass or submit the proficiency test within 14 calendar days will require the officer to attend the SFST Practitioner course to regain certification.

**Who should attend:** Officers in their second year of certification and in possession of an active and current SFST Practitioner certification that will be expiring.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer

COURSE	DATES	LOCATION/SEATS
Social Media and Open-Source Intelligence (7.5 CLEE Credit Hours) Class Fee: \$5	July 11, 2024 October 10, 2024 January 9, 2025 April 3, 2025	CJA 25 CJA 25 CJA 25 CJA 25

**Course Description:**

This course is designed to give students an understanding of open-source intelligence and how to use it in an investigation. Officers will gain an understanding of OSINT, covert accounts, safety and legal concerns, and a review of search tools. It is recommended that students bring examples and internet-connected devices for class participation.

**Who Should Attend: (Class Max-25)**

Certified Class I, II, or III officers that may be involved in pre-warrant online investigations.

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COURSE	DATES	LOCATION/SEATS
Specific Skills Instructor (24 CLEE Credit Hours) Class Fee: \$35	July 30 - August 1, 2024 September 17-19, 2024 October 15-17, 2024 December 10-12, 2024 January 14-16, 2025 January 28-30, 2025 March 25-27, 2025 June 3-5, 2025	CJA 18 CJA 18 CJA 18 CJA 18 CJA 18 CJA 18 CJA 18 CJA 18

**Course Description:**

This course is for department selected officers to instruct approved lesson plans in a specialized area within their agency. Upon completion of this course, officers will **ONLY** be able to teach from approved lesson plans in the areas of basic, advanced, in-service, and pre-service courses within their agency. This class is a prerequisite for Firearms, Driving, Radar, Ground Defense, Defensive Tactics, and other instructor-certified courses at the Academy. This course covers instructing from an approved lesson plan, public speaking, and classroom management techniques. Upon completion of the course, an officer will be certified by the South Carolina Criminal Justice Academy as a Specific Skills Instructor.

***Class starts at 8:30 AM.***

**Who should attend/prerequisites: (Class Max – 18)**

Only Class I and Class II officers selected by their department/agency to be an instructor in a specific skills area should register to attend this class.

**\*\*\*\*Officers attending the class MUST BRING AN APPROVED LESSON PLAN WITH VISUAL AIDS from their department. Officers must have the lesson plan and visual aids upon arrival for the class, or they will not be allowed to proceed with the course \*\*\*\***

**Proficiency/Credits:**

To pass the course, officers must achieve a minimum of 80% on a 15-minute instructional presentation.

**Continuing Certification Requirements:**

To maintain the Specific Skills Instructor certification, an officer must complete one (1) week as a guest instructor for the Basic Law Enforcement practical problems area at the South Carolina Criminal Justice Academy every three years.

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COURSE	DATES	LOCATION/SEATS
Speed Measuring Device Instructor (40 CLEE Credit Hours) Class Fee: \$70	September 2-6, 2024 September 30 – October 4, 2024 November 11-15, 2024 January 6-10, 2025 April 21-25, 2025 Field Classes TBA	CJA 12 Hosted by Rock Hill PD 12 Hosted by Dorchester Co. 12 CJA 12 CJA 12

**Course Description:**

The Speed Measuring Device Instructor training program will provide the knowledge and skills necessary to train other law enforcement officers to detect and apprehend speeding vehicles by utilizing current speed measurement devices as well provide a better foundation for speed enforcement for court purposes. This is a 40-hour course.

To be eligible to attend, the officer must be a Class 1 certified law enforcement officer who holds a current SMD operator certification. The officer must also be currently certified as a Specific Skills Instructor or Basic Instructor.

The Speed Measuring Device Instructor candidate will be required to complete a SMD proficiency on the first day of class and is required to pass on the first attempt in order to continue training. The requirements for the Instructor SMD proficiency include Radar front/rear both moving and stationary, a Lidar proficiency, a Stopwatch/ASC proficiency.

The instructor candidate must also pass a written test (80% minimum score) and successfully complete a timed presentation during the course. The candidate will be required to have available to them a vehicle mounted radar unit which they plan to utilize for instruction in the field, this must include both working forward and rear facing radar antennae. The candidate is also required to bring a laptop computer to view course documents during the duration of this class.

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

**Who should attend:** Class 1 Officers involved with traffic enforcement and who have been approved as instructors within their departments.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer with a current SMD operator certification and holds an active Specific Skills Instructor or Basic Instructor Development certificate.

Officer is Responsible for bringing own special equipment: laptop computer, scientific calculator, pencil, scratch paper, and a RADAR unit (Patrol Vehicle Mounted) and LIDAR unit (if available).



<b>COURSE</b>	<b>DATES</b>	<b>LOCATION/SEATS</b>
<b>Speed Measuring Device (SMD) Operator (24 CLEE Credit Hours) If held at SCCJA: Class Fee:\$35 No Fee for Field Classes</b>	<b>July 16-18, 2024 August 6-8, 2024 February 11-13, 2025 April 15-17, 2025 May 13-15, 2025 Other Field Classes TBA</b>	<b>CJA 12 Rock Hill PD 12 CJA 12 CJA 12 CJA 12</b>

#### **Course Description:**

The Speed Measuring Device Operator training program is designed to improve speed enforcement programs and enable agencies to better allocate their resources. This course is specifically designed to provide officers with the knowledge and skills necessary to properly operate speed measuring devices. Upon successful completion of the written test (80% Passing Score). The student will then be required to submit to a SMD road proficiency test, which must be completed and submitted by the last day of the fourth week (28 Calendar Days) after the written test. The student will be required all planned modes of enforcement operation on the submitted proficiency. If Radar is utilized, the minimum requirement is forward stationary and moving modes. The student must be accurate within and average of +/- 3 MPH in all attempted modes of SMD Operation. Upon successful completion of all course requirements, the student will be certified to operate Police Traffic Speed Measuring Devices.

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

**Who Should Attend: (Class Max 12)** Officers involved with traffic enforcement and regular patrol duties.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer or active SC Reserve Law Enforcement Officer.

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<b>COURSE</b>	<b>DATES</b>	<b>LOCATION/SEATS</b>
<b>Speed Measuring Device (SMD) Operator Recertification (5 CLEE Credit Hours)</b>	<b>May 1 - October 31, 2024 (10/31/2024 Expiration) May 1, 2025 - October 31, 2025 (10/31/2025 Expiration)</b>	<b>Online/Unlimited  Online/Unlimited</b>

#### **Course Description:**

Online courses will open after May 1st. The SMD Operator Recertification Course is intended for officers who are currently (not expired) SMD Operator certified and whose operator certification expires October 31st of the current year.

The course content is designed to refresh the operator's knowledge and skills learned during the operator course. Upon successful completion of the instructional portion and written test (80% Passing Score), the student will be required to complete and submit a SMD road proficiency test within two weeks (14 Calendar Days) of their written test date.

The SMD road proficiency test submitted must contain all modes utilized by the Operator in enforcement, at a minimum the Operator must complete sections for forward stationary and moving modes. Successful completion and submission of the road proficiency test within the two-week deadline is required in order to maintain SMD Operator certification.

Failure to properly recertify will result in immediate revocation of your operator certification, and you will need to retake the operator certification course. Officers are allowed one attempt at the recertification. A failure of the first attempt written test or failure to pass or submit the proficiency test within 14 calendar days will require the officer to attend the SMD Operator course to regain certification.

**Who should attend:** Officers that possess an active and current SMD Operator Certification that are in their third year of the certification and expiring.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer or active SC Reserve Law Enforcement Officer with Current (not expired) SMD Operator certificate

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COURSE	DATES	LOCATION/SEATS
TCI-Advanced Collision Investigation 24 hours – 3 days (24 CLEE Credit Hours)	October 15-17, 2024 December 10-12, 2024  OTHERS TBA IN FIELD	Hartsville PD 25 Gaffney PD 25

**Course Description:**

This course is designed to bridge the gap between collision investigation techniques learned in basic law enforcement training and those learned in the collision investigation series. In this course, the student will learn how to correctly respond to, secure, photograph, and document the scene of a serious traffic collision. The student will also learn methods to document and calculate the drag factor, grade, and super-elevation of the roadway and conduct basic speed estimates. This course is not required as a prerequisite for completing Phase I- At Scene Collision Investigation.

FOR CLASSES HELD IN THE FIELD, THE STUDENT’S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

**Who should attend: (Class Max:20)**

Class 1 Officers involved with traffic enforcement and regular patrol duties.

**Prerequisites:** Certified full-time Class 1 law enforcement officers

Officer is responsible for bringing own special equipment: notebook for notetaking, scratch paper for practice calculations, pencil.

COURSE	DATES	LOCATION/SEATS
TCI-Advanced Reconstruction Refresher (8 CLEE Credit Hours) Class Fee: \$5	September 25, 2024 March 5, 2025 May 14, 2025	CJA 12 CJA 12 CJA 12

#### Course Description:

This course is designed to update officers who have already attended both the Pedestrian-Bicycle Collision Investigation and Motorcycle Collision Investigation courses. The course will refresh methodologies taught in each respective course as well as to update those officers who have attended in the past in the usage of new or updated formulae. The course covers topics such as pedestrian trajectories, the pedestrian-bicycle-motorcycle crash sequences, and calculating impact speeds using the Appel, Barzeley & Lacy, Bratten, Fugger & Randles, Limpert, Searle, Horizontal Speed Loss, Toor, Motorcyclist Vault, Wheelbase Deformation, and Wheelbase Deformation and Vehicle crush formulas.

#### Who should attend: (Class Max: 14)

Class 1 Officers involved with traffic enforcement and regular patrol duties

**Prerequisites:** Successful completion of both TCI- Pedestrian-Bicycle Collision Investigation and Motorcycle Collision Investigation.

Officer is Responsible for bringing own special equipment: scientific calculator, pencil, scratch paper for calculations

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COURSE	DATES	LOCATION/SEATS
TCI - Phase I At Scene Collision Investigation (80 CLEE Credit Hours) Class Fee: \$140	September 9-20, 2024 January 13-24, 2025	CJA 12 CJA 12

#### Course Description:

This is the first course in the collision investigation series. This course is designed for police officers who collect and record data at the scenes of motor vehicle collisions. In this course the student will learn how to identify and preserve physical evidence from the traffic way and evidence from the vehicle, how to properly measure and complete a scale diagram, and how to calculate speed estimates from evidence located at the collision scene.

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

**Who should attend: (Class Max: 20)**

Class 1 Officers involved with traffic enforcement and regular patrol duties.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer.

Officer is responsible for bringing own special equipment: drafting eraser, colored pencils and a laptop computer that is capable of running Adobe Acrobat PDF.

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COURSE	DATES	LOCATION/SEATS
TCI - Phase II	February 17-28, 2025	CJA 14
Technical Collision	April 7-18, 2025	CJA 14
Investigation	June 16-27, 2025	CJA 14
(80 CLEE Credit Hours)		
Class Fee: \$140		

**Course Description:**

This is the second course in the collision investigation series. In this course the student will learn how to calculate speeds of vehicles involved in collisions using airborne, linear momentum, kinetic energy, and time and distance equations. The student will also learn to use vector diagramming in their investigations. The student must have successfully completed the At Scene Collision Investigation course as a pre-requisite.

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

**Who should attend: (Class Max:14)**

Class 1 Officers involved with traffic enforcement and regular patrol duties.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Successfully completed: TCI –Phase 1 At-Scene Collision Investigation.

Officer is responsible for bringing own special equipment: scientific calculator, blue blitz, drafting eraser, 360-degree counter-clockwise protractor, colored pencils, and a laptop computer that is capable of running Adobe Acrobat PDF.

COURSE	DATES	LOCATION/SEATS
TCI - Phase III	August 5-16, 2024	CJA 12
Collision Reconstruction (80 CLEE Credit Hours) Class Fee: \$140	April 28 - May 9, 2025	CJA 12

#### Course Description:

This is the third course in the collision investigation series. This course expands upon knowledge learned in Technical Collision Investigation. Through the use of projects, case studies, and live testing the student will learn more in depth methods to calculate speeds of vehicles involved in collisions using airborne, linear momentum, kinetic energy, and time and distance equations. The student will also learn how to write a collision reconstruction report and prepare for trial as a collision reconstructionist. The student must have successfully completed the Technical Collision Investigation course as a prerequisite.

LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S AGENCY IS RESPONSIBLE FOR LODGING AND MEALS.

#### Who should attend: (Class Max: 14)

Class 1 Officers involved with traffic enforcement and regular patrol duties.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer. Successfully completed: TCI –Phase 1 At-Scene Collision Investigation and TCI – Phase 2 Technical Collision Investigation.

Officer is Responsible for bringing own special equipment: scientific calculator, blue blitz, drafting eraser, 360 degree counter-clockwise protractor, colored pencils, and a laptop computer that is capable of running Adobe Acrobat PDF.

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COURSE	DATES	LOCATION/SEATS
TCI-Phase III	September 3-5, 2024	CJA 12
Reconstruction Refresher (24 CLEE Credit Hours) Class Fee: \$35	March 11-13, 2025	CJA 12

#### Course Description:

The course will refresh methodologies taught in the phase III Reconstruction class, as well as update those officers who have attended in the past in the usage of new or updated formulae and information.

#### Who should attend: (Class Max: 14)

Class 1 Officers who have completed all three (3) phases of collision investigation classes.

#### Prerequisites:

- SC Certified Class 1 Law Enforcement Officer.
- Successfully completed the below TCI Classes:
  - TCI –Phase 1 At-Scene Collision Investigation.
  - TCI – Phase 2 Technical Collision Investigation.
  - TCI – Phase 3 Collision Reconstruction.

Officer is Responsible for bringing own Special Equipment: Scientific Calculator, Blue Blitz, Drafting Eraser, 360 Degree Counter-Clockwise Protractor, Colored Pencils, and a laptop computer that is capable of running Adobe Acrobat PDF.

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COURSE	DATES	LOCATION/SEATS
<b>Training Manager Development</b> <b>(21 CLEE Credit Hours)</b> <b>Class Fee: \$35</b>	<b>August 27-29, 2024</b> <b>December 10-12, 2024</b> <b>March 18-20, 2025</b> <b>May 27-29, 2025</b>	<b>CJA 25</b> <b>CJA 25</b> <b>CJA 25</b> <b>CJA 25</b>

#### **Course Description:**

The Training Manager Development course is designed to enhance the ability and readiness level of those officers responsible for the daily management of an agency's training function. It provides a broad overview of the duties of a training manager while giving specific attention to the duties carrying the highest degree of responsibility such as training liability, certification maintenance, scheduling, and budgeting. Other areas of responsibility which are addressed include: completion of mandated paperwork, advanced learning theory, critical thinking skills, copyright law, generational differences, and varied methods of instruction.

#### **Who Should Attend: (Class Max – 25)**

This course is designed as a program for sworn Class I and Class II officers whose primary duties involve the management and administration of an agency's training function. Administrative personnel assigned to the Training function of an agency may also attend this class in an audit capacity if class space permits.

#### **Prerequisites:**

Candidates for this class MUST satisfy the following prerequisites to be considered for enrollment.

Candidate's primary responsibilities must include the management and administration of his/her agency's training function, i.e., the candidate must be the agency's designated training officer or a person who is assigned to act on the training officer's behalf in his/her absence.

Students must have a USB thumb drive to electronically download all forms and manuals.

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COURSE	DATES	LOCATION/SEATS
<b>Traffic Safety Officer</b> <b>Conference</b>	<b>TBA August 2025</b>	<b>TBA</b>

#### **Course Description:**

The Traffic Safety Officer Conference is for officers to receive additional and up-to-date training in traffic safety related topics. Officers that have successfully completed the required to be designated as a Traffic Safety Officer, Traffic Safety Instructor, or Traffic Collision Reconstructionist will receive their certificate during the conference.

**Who Should Attend:** Class 1 Officers involved with traffic enforcement, Officers that have received TSO/TSI/TCR certificate or are scheduled to receive their certificate, and officers who are interested in learning more about traffic safety.

**Prerequisites to Receive Designation:**

TSO: Successful completion of DMT Operator, SMD Operator, SFST/DUI Practitioner, TCI Phase I (At-Scene), TCI Phase II (Technical), and TCI Phase III (Reconstruction).

TSI: All TSO requirements, BID or SSI, SMD Instructor, SFST/DUI Instructor.

TCR: TCI Phase I (At-Scene), TCI Phase II (Technical), TCI Phase III (Reconstruction), Motorcycle Reconstruction, Ped/Bike Reconstruction, and Commercial Motor Vehicle Collision Reconstruction.

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