



# CRIMINAL JUSTICE ACADEMY

## 2020 - 2021 Master Training Schedule

~ Revised ~ 10June2020 ~

### CJA CLOSED

June 29 - July 3, 2020  
November 23 – 27, 2020  
December 21, 2020 – January 1, 2021  
July 5 – 9, 2021

### CJA's REGISTRATION

**The Registration Unit now registers your candidates online.  
(Please do not come to the Academy for Registration.)**

#### In order to Register Online:

- Make sure you see your candidate in ACADIS as "New Hire"
- Make sure you have submitted a Candidate Training and Certification Application
- Send an email to [Registration@sccja.sc.gov](mailto:Registration@sccja.sc.gov)
  - In the subject line put "Registration – Online"
  - Attach a legible copy of the candidates driver's license that has a clear photo.
  - Attach the medical form and TB test results (if it is required for the certification you are registering for)
  - Attach a copy of the FAQ/EVO for Limited Duty (Class 3) candidates, if it was not uploaded to the Application
  - Every candidate must sign the "Honor Code" and "Authorization and Release form" which you will find online in the Registration Forms Box. The training officer will need to witness it and attach it to the Registration - Online email.
- Once we receive the print cards, we will send them to SLED for processing. Once we receive the results from SLED, your candidate will be able to register for a class, the cumulative exam, etc. This usually takes about a week.

#### We will still run the Cumulative Test/PAT test on Wednesdays.

Fingerprinting will be done at the Registration Unit on Tuesday, Wednesday and Thursday from 9AM to 3:30PM for all candidates. If you are sending a group of more than 5, please let us know ahead of time. All candidates must have a mask to enter the building.

## CJA's MANDATED

### Law Enforcement Basic – 8 Week Curriculum

<u>LE Basic</u>	<u>Dates</u>	<u>Graduation</u>
LE Basic 718	July 6 – August 28, 2020	August 28, 2020
LE Basic 719	July 20 – September 11, 2020	September 11, 2020
LE Basic 720	August 3 – September 25, 2020	September 25, 2020
LE Basic 721	August 17 – October 9, 2020	October 9, 2020
LE Basic 722	August 31 – October 23, 2020	October 23, 2020
LE Basic 723	September 14 – November 6, 2020	November 6, 2020
LE Basic 724	September 28 – November 20, 2020	November 20, 2020
LE Basic 725	October 12 – December 11, 2020	December 11, 2020
LE Basic 726	October 26, 2020 – January 8, 2021	January 8, 2021
LE Basic 727	November 9, 2020 – January 22, 2021	January 22, 2021
LE Basic 728	November 30, 2020 – February 5, 2021	February 5, 2021
LE Basic 729	December 14, 2020 – February 19, 2021	February 19, 2021
LE Basic 730	January 11 – March 5, 2021	March 5, 2021
LE Basic 731	January 25 – March 19, 2021	March 19, 2021
LE Basic 732	February 8 – April 2, 2021	April 2, 2021
LE Basic 733	February 22 – April 16, 2021	April 16, 2021
LE Basic 734	March 8 – April 30, 2021	April 30, 2021
LE Basic 735	March 22 – May 14, 2021	May 14, 2021
LE Basic 736	April 5 – May 28, 2021	May 28, 2021
LE Basic 737	April 19 – June 11, 2021	June 11, 2021
LE Basic 738	May 3 – June 25, 2021	June 25, 2021
LE Basic 739	May 17 – July 16, 2021	July 16, 2021
LE Basic 740	May 31 – July 30, 2021	July 30, 2021
LE Basic 741	June 14 – August 13, 2021	August 13, 2021
LE Basic 742	June 28 – August 27, 2021	August 27, 2021

### Basic Detention

<u>Basic Detention</u>	<u>Dates</u>	<u>Graduation</u>
Basic Detention 412	July 6 – 24, 2020	July 24, 2020
Basic Detention 413	August 3 – 21, 2020	August 21, 2020
Basic Detention 414	August 31 – September 18, 2020	September 18, 2020
Basic Detention 415	September 28 – October 16, 2020	October 16, 2020
Basic Detention 416	October 26 – November 13, 2020	November 13, 2020
Basic Detention 417	November 30 – December 18, 2020	December 18, 2020
Basic Detention 418	January 11 – 29, 2021	January 29, 2021
Basic Detention 419	February 8 – 26, 2021	February 26, 2021
Basic Detention 420	March 8 – 26, 2021	March 26, 2021
Basic Detention 421	April 5 – 23, 2021	April 23, 2021
Basic Detention 422	May 3 – 21, 2021	May 21, 2021
Basic Detention 423	May 31 – June 18, 2021	June 18, 2021
Basic Detention 424	June 28 – July 23, 2021	July 23, 2021

Detention Juveniles Only and Detention Legals & Juveniles are moving to video based training.  
We will assign the videos when we register them.

## BTOT – Basic Telecommunications Officer Training NOW ONE WEEK

**BTOT will be taught through WebEx until further notice.**

**The current WebEx scheduled dates are:**

- June 22 – June 26, 2020
- July 13 – 17, 2020
- August 10 – 14, 2020

**The field will be notified as soon as it is determined safe for classes to be resumed as on-site classes for students and instructional staff.**

### Limited Duty

All Limited Duty classes are offered online through the Acadis portal. No regular classroom attendance at CJA will be required.

After the candidate has completed registration at the Academy, (s)he will be given access to the video portion of the training. Upon completion of the online training, the Training Officer will log into Acadis and “Register” the candidate to take the Limited Duty cumulative test. The test will consist of 75 multiple choice questions; the passing score is 70%. Note: The *Limited Duty Firearm and EVO Affidavit form* (located on the SCCJA website) must be presented at registration prior to the candidate beginning the video training.

Candidates will be permitted to take the Limited Duty cumulative test on any Wednesday that the BLE cumulative test is being offered (typically on Wednesday). Please check the SCCJA website for specific dates.

### Special Basic

All Special Basic classes are offered online through the Acadis portal. No regular classroom attendance at CJA will be required.

After the candidate has completed registration at the Academy, the training officer will assign the Special Basic Online video and the Special Basic Driver Orientation video. Upon completion of the video training and a basic firearms course of fire, the training officer can register their candidate for the Cumulative test given any Wednesday at 1:30 pm. The test will consist of 75 multiple choice questions; the passing score is 70%.

Once they pass the test, the training officer will coordinate a date with Range Manager John McMahan at [JPMcMahan@sccja.sc.gov](mailto:JPMcMahan@sccja.sc.gov) to schedule a date to go to the Range to drive and shoot.

Once they pass the test, the training officer will coordinate a date with Range Manager, John McMahan, [JPMcMahan@sccja.sc.gov](mailto:JPMcMahan@sccja.sc.gov) to schedule a date to go to the Range to drive and shoot.

## ADVANCED TRAINING

**ALL Course Names are listed with CLEE Credit Hours.  
At this time, all class dates and maximum class attendance numbers  
are to be determined. Advanced Notice regarding opening of registration of classes  
will be given through ACADIS.**

**Any agency seeking to host a Field Advanced Class at an off-site location,  
please contact Jim Graham at 803-896-7751 or  
email at [JLGraham@sccja.sc.gov](mailto:JLGraham@sccja.sc.gov) for further details.**

## POLICE SCIENCE UNIT

**Basic Detective - (40.00 CLEE Credit Hours) - Class Fee: \$70**

All classes held at SCCJA.

### Course Description:

This course is designed for officers assigned to investigative units or who primarily perform investigative functions. Course topics include case management, case prioritizing, information sources, case preparation, courtroom procedure, rules of evidence, open source investigations, interview and interrogation techniques, and crime scene management. Other topics include *proper techniques used to develop probable cause for writing search and arrest warrants using the appropriate language and structure.*

This course includes practical applications for warrant writing, crime scene processing and case preparation.

### Resources Required:

Students are encouraged to bring a laptop and thumb drive for the above mentioned class. It would be helpful since you will be doing a fair amount of writing.

### Reporting Instructions:

Please report promptly to SCCJA at 8:30AM.

### Who Should Attend:

Class I certified law enforcement officers and only those officers assigned to investigative units or whose primary duties are investigative functions.

**Fingerprint Recognition & Comparison - (32.00 CLEE Credit Hours) - Class Fee: \$50**

### Course Description:

This course is designed for Class I, II, or III, certified law enforcement officers who have the responsibilities of analyzing, comparing, and evaluating latent fingerprints for identification or comparison purposes. Topics included are fingerprint pattern recognition and identification, and limited latent fingerprint comparison. This is a very demanding course and deals with the rules governing fingerprint patterns and provides the student with the basic skills to advance to latent print comparisons coding for AFIS.

***This course does not provide training on techniques of rolling fingerprints in detention or booking type settings, nor does it address processing crime scenes for latent prints. It does not cover coding ten print cards into AFIS.***

**Who Should Attend:**

Students must be **Class I, II, or III, certified law enforcement officers** assigned as fingerprint technicians with a law enforcement agency.

**Crime Scene for Investigators - (30.00 CLEE Credit Hours) - Class Fee: \$50****4 DAY CRIME SCENE CLASS FOR NEW INVESTIGATORS****Course Description:**

The purpose of this course is to instruct the participants in proper crime scene evaluation and processing. Securing, searching, sketching and plotting techniques are discussed and practiced. Concepts of crime scene management, evidence preservation, collection and packaging, as well as the skills needed to process a multitude of specific scenes to include, but not limited to: robberies, burglaries, sexual assaults, recovered stolen vehicles, and auto break-ins. Hands on exercises are given to strengthen skills in the previously mentioned areas. Various techniques of lifting and processing latent prints are introduced and an introduction to bloodstain pattern analysis with practice stringing and analyzing blood patterns is covered. A "hands-on" practical portion of the class covers searching, sketching, and plotting a scene, lifting latent prints through the use of various techniques such as camphor smoking, iodine, ninhydrin, cyanoacrylate fuming and others, casting impressions, DNA collections, basic bloodstain pattern analysis, stringing, autopsy reports, implementing tools, and crime scene photography procedures are covered. Evidence collection, preservation and packaging are discussed. The final day includes a complex crime scene to process.

**Who Should Attend:**

Class I and Class III certified law enforcement officers who are NEW Investigators that work crime scenes

**Narcotic Undercover Techniques - (40.00 CLEE Credit Hours) - Class Fee: \$70**

**All classes held at SCCJA.** (Emphasis narcotics officers)

**Course Description:**

This is an advanced course in undercover techniques with emphasis on narcotics undercover operations that will be offered at the Academy. Course material / instruction will build upon investigative procedures and address the narcotics officer's role in undercover operations, case development, informant control, and surveillance. The stress associated with conducting undercover operations will be addressed as well. Attendees will participate in situational training exercises that will simulate undercover operations some of which will be conducted during evening hours on Wednesday night.

**Who Should Attend:**

Class I certified law enforcement officers assigned to narcotics units whose duties require them to work and/or support undercover operations. Attendees should have a working knowledge of drug enforcement and basic investigative skills prior to attending.

**Proficiency:**

Officers must satisfactorily complete all practical/critical thinking exercises in order to pass the course.

**Special Equipment:**

Attendees will be required to wear street type clothing consisting of long pants, collared shirt and shoes. No shorts, sandals, inappropriate designs or wording on clothing will be allowed.

### **Field Training Officer Manager - SCCJA - (7.00 CLEE Credit Hours) - Class Fee: \$5**

#### **Course Description:**

The Field Training Officer Manager program is designed for departments interested in teaching the SCCJA Field Training Officer curriculum to Field Training Officers who will ultimately train new recruits in a field training program. Topics addressed will include objectives of an FTO program, selection of a Field Training Officer, evaluation of officer recruits, and teaching and managing the SCCJA Field Training Officer program.

Officers who complete the course will be certified by the SCCJA as a Field Training Officer Manager.

#### **Who Should Attend/Prerequisites:**

Class 1 or Class 2 Law Enforcement certification is required. The officer must be certified in either Specific Skills or Basic Instructor Development. The officer should also be responsible for managing the department's FTO program, and should have either attended the SCCJA Field Training Officer program or have a general familiarity with FTO programs.

#### **Proficiency/Credits:**

100% class participation is required.

Officers must keep their Specific Skills or Basic Instructor up-to-date in order to maintain FTO Manager Certification.

### **Training Manager Development - (34.50 CLEE Credit Hours) - Class Fee: \$70**

#### **Course Description:**

The Training Manager Development course is designed to enhance the ability and readiness level of those officers responsible for the day – to – day management of an agency's training function. It provides a broad overview of the duties of a training manager while giving specific attention to the duties carrying the highest degree of responsibility such as training liability, certification maintenance, scheduling and budgeting. Other areas of responsibility which are addressed include: completion of mandated paperwork, advanced learning theory, critical thinking skills, copyright law, generational differences and varied methods of instruction.

#### **Who Should Attend:**

This course is designed as a program for sworn Class I and Class II officers whose primary duties involve the management and administration of an agency's training function.

#### **Prerequisites:**

Candidates for this class MUST satisfy the following prerequisites to be considered for enrollment.

- Candidate's primary responsibilities must include the management and administration of his/her agency's training function, i.e., the candidate must be the agency's designated training officer or a person who is assigned to act on the training officer's behalf in his/her absence.

### **Basic Crisis Negotiations - (40.00 CLEE Credit Hours) - Class Fee: \$70**

**All classes held at SCCJA.**

#### **Course Description:**

Law enforcement hostage/crisis negotiations is based on a set of fundamentals, concepts and skills that are designed to address and communicate with individuals in crisis. The most important goal in all law enforcement crisis negotiations is to save lives. This is done by working to achieve a non-violent resolution through communication. The skills utilized in this

endeavor are designed to enhance active listening, express empathy, build rapport and then to influence the actions and behaviors of the individual in crisis.

**Who Should Attend:**

Class I and Class II certified law enforcement officers assigned to duties that may require them to respond to crisis situations.

**Proficiency/Written Testing:**

Officers must satisfactorily complete all practical/critical thinking exercises in order to pass the course.

Officers must pass a written exam with a minimum score of 80%.

## DETENTION UNIT

### Juvenile Procedures - (6.50 CLEE Credit Hours) - Class Fee: \$5

**Course Description:**

This course will take the detention officer through all the necessary statutes and information surrounding a juvenile offender. From "Pick-Up Order" to release; what is the detention centers' responsibility to the juvenile?

**Who Should Attend:**

Class 2 officers; specifically, any detention officers who have the responsibility of working with juvenile offenders; training officers, supervisors and management personnel are encouraged to attend.

**Purpose of Course:**

The purpose of this class is to create a better understanding of the role that detention agencies play in processing a juvenile into the Criminal Justice System. This training will take the detention officer through all the necessary statutes and information surrounding a juvenile offender as well as providing a detailed analysis into proper pick up, holding, housing, and management of a juvenile offender that has been taken into custody.

### Court Security - (7.00 CLEE Credit Hours) - Class Fee: \$5

**Course Description:**

The course clearly illustrates officers' duties and responsibilities in regard to maintaining security in the courtroom, the security of court officials and the security of non-court tenants. In addition, this course provides an understanding in the importance of preparing for high-risk trials and emergency situations.

**Purpose of Course:**

The purpose of this course is to provide the guidance needed to safely and effectively take on the duties of a courtroom officer.

**Who Should Attend:**

Certified Class 2 and Class 3 officers responsible for Court Security functions.

### Responding to the Mentally Ill In Detention Centers - (7.50 CLEE Credit Hours) - Class Fee: \$5

**Course Description:**

This course will give the officer an in-depth look at some of the common types of mental illnesses that they face in the detention setting. There will be great emphasis placed on the recognition of signs and symptoms with proper notification to appropriate personnel as well as proven examples of de-escalation techniques.

**Who Should Attend:**

This course would benefit anyone working in a detention environment with the likelihood of long-term housing. Officer should be Class 2 certified.

**Purpose of Course:**

The purpose of this course is to assist detention officers as well as the law enforcement officers in dealing with and understanding some of the most common types of mental illnesses they may encounter as they deal with detainees.

## **Detention Field Training Officer Manager - (7.00 CLEE Credit Hours) - Class Fee: \$5**

### **Course Description:**

This course will provide the FTO Manager with the guidelines, lesson plans, and forms for training FTO officers. It is encouraged that detention agencies create a training program beneficial to all of their new hires. Departments may choose to either use the entire program or parts of it that most complement the needs of their agency.

### **Who Should Attend:**

Certified class 2 officers who are responsible or will become responsible for training Field Training Officers within their agencies should attend. The officer must be certified in either Specific Skills or Basic Instructor Development. (*\*Officers must keep their Specific Skills or Basic Instructor up-to-date in order to maintain Detention FTO Manager Certification.*)

### **Purpose of Course:**

To provide those officers responsible for the management of the Field Training Officer Program the useful resources to effectively train Field Training Officers.

### **Attendance Requirements:**

100% student participation

Students must have a USB Thumb Drive in order to electronically download all forms and manuals.

## BEHAVIORAL SCIENCES UNIT

### Basic Instructor Development - (80.00 CLEE Credit Hours) - Class Fee: \$140

#### Course Description:

This course is designed for the departmental training officer and/or those officers who will be involved in training at their department. Upon completion of this instructor course, officers will be able to write lesson plans and instruct in the areas of basic, advanced, in-service, pre-service, etc... within their agency. This class is a prerequisite for instructing Firearms, Driving, Radar, Ground Defense, Defensive Tactics, and other instructor related courses at the academy. This course covers areas such as: lesson plan preparation, research, formatting, and writing, training liability, methods of instruction, adult learning, and positive instructor techniques. Officers should have above average writing and research abilities as well as familiarity with the use of computers and computer software including Microsoft Word and PowerPoint. Officers who complete the course will be accredited by the South Carolina Criminal Justice Academy as a Basic Instructor. **Class starts at 8:30 AM.**

#### Who Should Attend/Prerequisites:

Only Class I and Class II law enforcement officers who will be assigned as departmental training officers can register to attend this class. **Only officers who have passed one of the Basic Instructor Development pre-qualifications are allowed to register and attend the course.**

**\*\*\*\*Officers attending the class are required to bring a flash drive/thumb drive (USB storage device).\*\*\*\***

#### Proficiency/Credits:

Officers must achieve a minimum of 80% on numerous projects to include: 3 in class presentations with written lesson plans, and a variety of homework exercises and in class exercises. Failure of any requirement will result in failure of the class.

#### Continuing Certification Requirements:

Officers who successfully complete this course will be recognized by the South Carolina Criminal Justice Academy as a certified Basic Instructor. Requirements mandate that the officer instruct 36 hours every 3 years to maintain their certification. Also, Basic Instructors must serve as a guest instructor at the Academy once every 3 years.

### Basic Instructor Development PRE-QUALIFICATION - (2.50 CLEE Credit Hours) – No Class Fee

**Morning Sessions are from 8:30 – 11:30AM**

**Afternoon Sessions are from 1:00-4:00PM**

**\*\*\*\*Officers must arrive promptly, once the prequalification begins no one will be allowed entry into the classroom\*\*\*\***

#### Course Description:

This course is designed as a pre-qualification for officers attending Basic Instructor Development. A pre-qualification course must be passed in order to register for Basic Instructor Development.

Students will be provided a laptop, USB, and a binder to utilize during the session that include several hand-outs and reference material. The included handouts will be a copy of the rubric for grading with a copy of the rules, an APA citation reference handout, and an article. After reading the article, students will type a two paragraph essay on two key points from the article in a Microsoft Word document. This essay must have a word count between 250 – 500 words. The student will save the completed document to the provided USB device and submit to the instructor for evaluation.

#### Who Should Attend:

Only Class I and Class II certified law enforcement officers who have been registered through ACADIS can attend the prequalification course.

**Proficiency:**

The qualifications score is 80% for proficiency. The SC Criminal Justice Academy Registration Unit will then notify the officer's department concerning their eligibility to register the officer for BID. If the officer scores below 80% or 1 of the automatic disqualifiers occur, then the department must wait 1 year before registering the officer to repeat the prequalification for BID. If the score was 80% or higher then the officer has 2 years from date of prequalification for the department to register them for the BID course. After 2 years, if the officer has not been enrolled in a BID course then the prequalification must be retaken, as the qualification is only good for 2 years.

**Specific Skills Instructor - (24.00 CLEE Credit Hours) - Class Fee: \$35****Course Description:**

This course is for officers who have been selected by their department to instruct approved lesson plans in a specialized area within their department. Upon completion of this course, officers will **ONLY** be able to instruct already approved lesson plans in the areas of basic, advanced, in-service, pre-service, etc... within their agency. This class is a prerequisite for instructing Firearms, Driving, Radar, Ground Defense, Defensive Tactics, and other instructor related courses at the academy. This course covers areas such as: instructor ethics, adult learning, positive instructor techniques, and instruction from a lesson plan. Officers who complete the course will be accredited by the South Carolina Criminal Justice Academy as a Specific Skills Instructor. **Class starts at 8:30 AM.**

**Who Should Attend/Prerequisites:**

**Only Class I and Class II officers** who have been selected by their department/agency to be an instructor in a specific skills area can register to attend this class.

**\*\*\*\*Officers attending the class are required to bring an already approved lesson plan with visual aids from their department. Officers must have the lesson plan and visual aids upon arrival for the class or they will not be allowed to proceed with the class\*\*\*\***

**Proficiency/Credits:**

Officers must achieve a minimum of 80% on a 15-minute instructional presentation in order to pass the course.

**Continuing Certification Requirements:**

Officers who successfully complete this course will be recognized by the South Carolina Criminal Justice Academy as a certified Specific Skills Instructor. To maintain certification, Specific Skills instructors must teach a minimum of 40 hours over **a three (3) year period**. If an instructor is unable to teach a full 40 hours during the **three (3) year** certification period they will be required to attend one (1) week of Practical Problems as a guest instructor for the Basic Law Enforcement class prior to the certification expiring.

**School Resource Officer - (79.00 CLEE Credit Hours) - Class Fee: \$140****All classes held at SCCJA****Course Description:**

This is a two-week course designed primarily for law enforcement officers who are assigned to work in a school setting either full-time or part-time and/or those officers who supervise School Resource Officers. This course covers areas such as: the job duties of SROs, Juvenile Procedures, special education laws and students, working with LGBTQ students, cultural perspectives, instruction and lesson plans, child abuse, gangs, controlled substances, students with disabilities, Crime Prevention through Environmental Design (CPTED), critical incident response, writing a crisis response manual, interview and interrogation and active shooter.

**Who Should Attend:**

Only Class I certified law enforcement officers who will be assigned to work in a school setting either full-time or part-time and/or those officers who supervise School Resource Officers should register to attend this class.

**Resources Required:**

Students should bring a floor plan of their school, their Crisis Response manual and CPTED manual (if they have it).

**Proficiency:**

Officers must achieve a minimum of 70% on a multiple choice written test in order to pass the course.

Students must successfully participate in all group/individual activities such as performing a school security assessment of school floor plans, and any other activities that occur during class time.

**Principles of Supervision - (22.50 CLEE Credit Hours) - Class Fee: \$35****Course Description:**

This course is designed for the law enforcement or detention officer recently selected for a supervisory position for the first time. Candidates include corporals, field training officers, shift leaders, or anyone else who is selected for a position which includes supervision of others as a position requirement. Topics include the role of a supervisor, leadership, problem solving and decision making, communication skills, managing conflict, coaching, generational differences, resiliency, and groups and teams. Both lecture and problem solving in small groups will be used.

**Who Should Attend:**

Recently selected law enforcement or detention officers to any supervisory position. Class I or Class II officers only.

**Mid-Level Management - (15.00 CLEE Credit Hours) - Class Fee: \$20****Course Description:**

This course is designed for the newly promoted mid-level supervisor of a law enforcement agency or detention facility to better acquaint the officer with principles and styles of leadership while also focusing on the importance of motivation and effective communication skills. Topics covered include: suicide awareness, principles of leadership, leadership styles, skills and responsibilities, employee counseling, problem employees, performance appraisals and communication skills.

**Who Should Attend:**

Division commanders and other mid-level officers (captains and lieutenants) or those with a minimum rank of sergeant who require professional development for potential assignment as mid-level managers. These must be Class I or Class II certified law enforcement officers.

**Detention Management - (13.75 CLEE Credit Hours) - Class Fee: \$20****Course Description:**

This course is designed to meet the requirements established in the SC Local Detention Minimum Standard 1032. Topics include leadership principles, liability/risk management issues in a detention center, and resources available for staff development. Also, a Detention Center Administrators panel discusses current issues facing the detention centers.

**Who Should Attend:**

The course is designed for detention corporals, sergeants, lieutenants, captains, majors, and newly appointed administrators.

## **ASIST – Applied Suicide Intervention Skills Training - (12.00 CLEE Credit Hours) - Class Fee: \$20**

### **Course Description:**

Suicide is one of the most significant public health issues facing the world today. It has existed throughout history, across all cultures and time periods. People's reasons for thinking about suicide are as complex and varied as those individuals themselves. With the right knowledge and skills, the vast majority of suicides can be prevented. More than 800,000 people die by suicide worldwide each year. When people are thinking about suicide, they almost always express their pain in ways that invite others to reach out and help. This course is designed for first responders to learn how to prevent suicide by recognizing signs, providing a skilled intervention, and developing a safety plan to keep someone alive. This evidence-based training will improve skills and readiness, increase hope and reduce suicidality, increase general counseling and listening skills, and save lives.

### **Who Should Attend:**

Class I, Class II, Class III, Detention officers, and telecommunication officers.

## **Executive Management - SCCJA - (18.00 CLEE Credit Hours) - Class Fee: \$35**

### **Course Description:**

This course is designed for the newly promoted officer to the command staff or the officer who exhibits the qualities required of a member of the command staff. The suggested rank requirement for attendance is lieutenant or above. The forum for the class consists of lecture, guest speakers, and small group problem solving. Topics include budgeting, media relations, departmental staffing and specialization, choosing a community relations model, recruiting and retention, obtaining feedback, leadership at senior levels, and the challenges of being a member of a turbulent agency.

### **Who Should Attend:**

Recently selected law enforcement or detention officer to the command staff of an agency or those identified as possessing the qualifications for assignment to the command staff. The suggested rank requirement for attendance is lieutenant or above. Class I or Class II certified officers only.

## **Chiefs Workshop - SCCJA - (32.00 CLEE Credit Hours) - Class Fee: \$35**

### **Course Description:**

This course is designed for those individuals who have recently been appointed to the position of chief or police deputy chief, or appropriate designee. This course will focus on topics related to the Training Act, mandated requirements placed on the Criminal Justice Academy, and how components of the Academy are structured to comply with the Training Act and how they support agencies throughout the state. The format for the class will consist of guest instructors, class interaction, and informal group work. In addition to classroom discussion, participants will have the opportunity to network with other police chiefs in South Carolina.

### **Who Should Attend:**

Newly appointed Chiefs of Police, Deputy Chiefs, or designees.

## CDV / GANG UNIT

### Human Trafficking - SCCJA - (6.5 CLEE Credit Hours) - Class Fee: \$5

**Course Description:**

This block of instruction is designed to bring awareness of Human Trafficking to the Law Enforcement Officer. Human Trafficking is prevalent in South Carolina and this course is to better understand Human Trafficking and what Human Trafficking is. This course will look at the dynamics of Human Trafficking, characteristics of traffickers, and victims. The Law Enforcement Officer will also better understand the difference between Human Trafficking and Smuggling. The course will also discuss the State and Federal laws of Human Trafficking and the Victims of Violence and Protection Act. Resources will be discussed for the victims of Human Trafficking.

**Who Should Attend:**

First responding officers, investigators and law enforcement victim advocates.

### Responding to Stalking and Harassment - (6.5 CLEE Credit Hours) - Class Fee: \$5

**Course Description:**

This course is designed as a refresher course for Stalking and Harassment. This course will help the Law Enforcement Officer understand the dynamics of victims of stalking and harassment. It will also help officers to recognize stalking and harassment and know which charges should be made in these situations. Other topics discussed include suspect typology, safety planning, specific dangers of stalking behavior, cyber stalking, tools used by stalkers, and Law Enforcement response to these cases.

**Who Should Attend:**

This course is designed for all certified law enforcement officers including SRO's, victim advocates, and investigators.

### Criminal Gang Overview For Law Enforcement - (7.75 CLEE Credit Hours) - Class Fee: \$5

**Course Description:**

This block of instruction is geared toward giving officers a basic understanding of the criminal gang and how it pertains to South Carolina Law Enforcement. Officers will gain an understanding of the South Carolina Gang Prevention Act, History of Gangs, Gang Typology and Ideology, basic gang indicators, and how to deal with gangs in our state.

**Who Should Attend:**

Certified Class I, II, or III officers that may have interactions with suspected gangs or gang members or may be involved in identifying, documenting, or prosecuting gangs, gang members, or graffiti vandals. *This class is Part 1 of a 2-Part series, with Graffiti Recognition being Part 2. Both classes are scheduled one after the other over a two-day period. It is highly recommended that they be taken back-to-back to provide the student with a more well-rounded understanding of the subject.*

### **Graffiti Recognition - (7.75 CLEE Credit Hours) - Class Fee: \$5**

#### **Course Description:**

This block of instruction is designed to teach law enforcement officers how to recognize, categorize, decipher, and prosecute graffiti within their jurisdiction. Officers will gain an understanding of the South Carolina Graffiti Law, the four types of graffiti, graffiti styles, graffiti tools, how to decipher graffiti, and graffiti investigation and prosecution. Students are encouraged to bring Graffiti examples to class for evaluation.

#### **Who Should Attend:**

Class I, II, or III officers that may have interactions with suspected gangs or gang members or may be involved in identifying, documenting, or prosecuting gangs, gang members, or graffiti vandals. *This class is Part 2 of a 2-Part series, with Criminal Gang Overview for Law Enforcement being Part 1. Both classes are scheduled one after the other over a two-day period. It is highly recommended that they be taken back-to-back to provide the student with a more well-rounded understanding of the subject.*

### **Criminal Gang Investigations - (15.00 CLEE Credit Hours) - Class Fee: \$20**

#### **Course Description:**

This course is designed for law enforcement and detention officers who have been assigned to investigating gang related activity. This course will cover key principles regarding conducting criminal street gang investigations such as organizing a gang unit, effective gang interviews, interrogation of juveniles, and gang prosecution.

#### **Who Should Attend:**

Patrol Officers, Investigators, SRO's, Probation and Parole Officers, and Detention Officers. It is recommended, but not prerequisite, that officers take the Criminal Gang Overview and Graffiti Recognition classes prior to attending this course.

### **Gang Documentation - (7.5 CLEE Credit Hours) - Class Fee: \$5**

#### **Course Description:**

The purpose of this course is to provide officers with an overview of gang documentation. This class will cover the legal definitions of a gang and gang member for the National Crime Information Center (NCIC) and the State of South Carolina. The class will give overviews of both NCIC's Gang File and SC GangNET, along with the criteria necessary to validate an individual as a gang member in both databases. Gang and gang member case jacket creation, along with what is necessary to include in case jackets will be discussed. Suggestions on creating an agency database for criminal intelligence and the various types of intelligence that will assist in gang documentation will also be discussed.

**Resources Required for Class:** If officers have gang case jackets from their agency, and it is approved by that agency, officers are asked to bring a gang case jacket to be utilized in the practical exercise of the class.

#### **Who Should Attend:**

Patrol Officers, Investigators, SRO's, Probation and Parole Officers, and Detention Officers. It is recommended, but not prerequisite, that officers take the Criminal Gang Overview and Graffiti Recognition classes prior to attending this course.

## RANGE UNIT

### Driving Instructor - SCCJA - (37.00 CLEE Credit Hours) - Class Fee: \$50

**Course Description:**

This course is designed for officers who will serve as Driving Instructors for their agency. Attendees will be taught proper vehicle driving techniques and how to develop a driving course for his/her department. This course is a combination of classroom and practical application. Each department is limited to one officer per class.

**Report promptly to the Driving Range at 8:00 AM.****Who Should Attend:**

Class 1, 2 and 3 certified law enforcement officers who have either Specific Skills or Basic Instructor certifications.

**Proficiency:**

Attendees must successfully pass a pre-qualification. Students must pass a series of post-training tests throughout the course and score 90% or higher on a written post-test to receive their certification.

### Firearms Instructor School - (33.50 CLEE Credit Hours) - Class Fee: \$50

**Course Description:**

This course is designed for officers who will serve as Firearms Instructors for the departments and will cover such topics as the mechanics and techniques of practical firearms training for auto-pistols and shotguns. There is also an emphasis how to appropriately address student shooting fundamentals through adult learning concepts. Each department is limited to one officer per class.

**Report promptly to the Firearms Range at 8:00 AM.****Who Should Attend:**

Class 1, 2 and 3 certified law enforcement officers who have current Specific Skills or Basic Instructor certifications.

**Proficiency:**

In order for an officer to attend the SCCJA Firearms Instructor Class, they must first pass the FIS prequalification course which measures the officer's marksmanship skills and ability to safely handle a firearm. The officer must demonstrate the skill and ability to fire a minimum score 90% on pre-determined qualification courses and written exam.

**Officer is Responsible for bringing own Special Equipment:**

- Duty Gear & Handgun
- Ammunition (**800 rounds**) with minimum of 3 magazines
- Shotgun
- Safety equipment (Hearing & Eye Protection, Vest & Hats)
- Cleaning Equipment/supplies
- Flashlight for night fire

### **Basic Patrol Rifle - SCCJA - (24.00 CLEE Credit Hours) - Class Fee: \$35**

#### **Course Description:**

This course is designed as A BASIC course for certified law enforcement officers who will be issued a patrol rifle from their agency. The course covers handling, maintenance, and firing and qualifies the officer with his/her patrol rifle.

#### **Report promptly to the Range at 8:00 AM.**

#### **Who Should Attend:**

Class I certified law enforcement officers who need basic instruction and skill sets with a patrol rifle.

#### **Proficiency:**

Attendees will be required to demonstrate safe and proper handling techniques and score a minimum of 80% on the qualification course.

#### **Special Equipment:**

Attendees are required to have a patrol rifle with suitable sling to orient the weapon in a muzzle down configuration during handgun transition drills; duty pistol & holster, eye & ear protection, knee & elbow pads, cleaning equipment, and baseball style cap are required. **CJA will offer each attending officer 750 rounds of 5.56 caliber ammunition or they have the option of bringing their own 750 rounds of patrol rifle ammunition. Each officer must bring their own 50 rounds of pistol ammunition. No optics, iron sights only.**

### **Basic Precision Rifle - (24.00 CLEE Credit Hours) - Class Fee: \$35**

#### **Course Description:**

This course is designed to train officers in the proper marksmanship fundamentals and skill sets needed when employing a precision rifle. The purpose of this course is to qualify law enforcement personnel with the precision rifle.

#### **Report promptly to the Range at 8:00 AM.**

#### **Who Should Attend:**

Class I certified law enforcement officers who will be assigned a precision rifle by their department.

#### **Proficiency**

This course requires 100% attendance and a 100% passing score on the course of fire

#### **Special Equipment:**

Precision scoped rifle with sling and bipod, service pistol and holster, support gear for the rifle (data book, cleaning supplies, range finder, spotting scope, lens cleaner, etc.). Recommended cleaning supplies: patches, bore brush, appropriate caliber bore brush, solvent (Hoppe's #9 or copper solvent) lubricating oil, all purpose brush, coated cleaning rod, and bore guide. Suitable range clothing (no shorts), knee and elbow pads are recommended, eye and ear protection, **300 rounds of match grade ammunition for the rifle, and 50 rounds of ammunition for the service pistol.** Optional equipment: Shooting mat, small sand bag, large sand bag, backpack for gear and anemometer.

Note to all accepted officers: **Prior to the class, please e-mail Range Manager John McMahan, at [JPMcMahan@sccja.sc.gov](mailto:JPMcMahan@sccja.sc.gov) with your rifle make, model and caliber as well as the model and power scope to be used in the class.**

**Patrol Rifle Instructor - SCCJA - (30.00 CLEE Credit Hours) - Class Fee: \$50**

**Course Description:**

This course is designed for the officer who will serve as the department's instructor to teach their personnel in the proper handling and use of patrol rifles. Each department is limited to one slot per class.

**Report promptly to the Range at 8:00 AM.**

**Who Should Attend:**

Certified Class I officers who have completed Specific Skill/Basic Instructor Development and has successfully passed the South Carolina Criminal Justice Academy Basic Patrol Rifle or equivalency (previously titled Select Fire) Course and Firearms Instructor Course or a law enforcement equivalent.

**Proficiency:**

Officers must score 90% on qualification course and pass all daily proficiency exercises during the week to receive certification credit

**Special Equipment:**

Officers will need to bring a patrol rifle, sling, appropriate range clothing and protection, and cleaning equipment. **CJA will offer each attending officer 1000 rounds of 5.56 caliber ammunition or they have the option of bringing their own 1000 rounds of patrol rifle ammunition. Each officer must also bring their own 100 rounds of duty pistol ammunition.**

## PHYSICAL TRAINING UNIT

### **PAT PREQUALIFICATION - (2.00 CLEE Credit Hours) - Class Fee: NA**

**New dates and accompanying classes after qualification(s) will be determined at a later date.**

#### **Course Description:**

This course is designed as a pre-qualification for officers who want to take Defensive Tactics Instructor or Ground Defense Instructor. A pre-qualification test must be passed in order to register for these Instructor courses.

#### **Report promptly to the Academy Warehouse no later than 1PM.**

#### **Who Should Attend:**

Class I or Class II certified law enforcement officers who have either Specific Skills or Basic Instructor certifications. The one-event pre-qualifications must be registered for through ACADIS like any other course.

#### **Proficiency:**

Due to each of these courses being physically demanding, a pre-qualification test to assess the candidates fitness level is required. The potential instructor must complete the Physical Abilities Test (PAT) in less than one minute, 47 seconds in order to be eligible to attend the mentioned instructor classes. Candidate must also sign a waiver prior to attempting the PAT course.

**Special Equipment:** Physical Training clothing

### **Defensive Tactics Instructor - (68.00 CLEE Credit Hours) - Class Fee: \$140**

#### **Course Description:**

This course is designed to certify officers as a Defensive Tactics Instructor. This course is physically demanding and those attending should be in good physical condition.

#### **Who Should Attend:**

Class I or Class II certified law enforcement officers who will be directly responsible for teaching or conducting defensive tactics training for other officers within the law enforcement community. To be eligible to attend, the applicant must be a South Carolina Criminal Justice Certified Instructor having successfully completed either the Specific Skills or Basic Instructor courses. Candidate must also have completed either July 2020 or February 2021 Pre-Qualification Test.

#### **Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on all proficiency tests.

#### **Special Equipment:**

Duty Belt and Gun Holster  
Gym Clothing with Tennis Shoes  
Groin Cup (optional)

Handcuffs w/ Key  
Mouthpiece (optional)  
Elbow and Knee Pads (optional)

**Defensive Tactics Instructor Recert - (33.00 CLEE Credit Hours) - Class Fee: \$70**

**Who Should Attend:**

Class I or Class II certified law enforcement officers who are **currently certified as a Defensive Tactics Instructor** and will be directly responsible for teaching or conducting defensive tactics training for other officers within the law enforcement community. To be eligible to attend, the applicant must be a South Carolina Criminal Justice Certified Instructor having successfully completed either the Specific Skills or Basic Instructor courses.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on all proficiency tests.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Gym Clothing with Tennis Shoes	Elbow and Knee Pads (optional)

**Ground Defense Instructor - (25.50 CLEE Credit Hours) - Class Fee: \$50**

**Course Description:**

This course is designed to certify the attendee as a Ground Defense Instructor. This course is physically demanding and those attending should be in good physical condition.

**Who Should Attend:**

Class I or Class II certified law enforcement officers who will be directly responsible for teaching or conducting ground defense training for other officers within the law enforcement community. To be eligible to attend, the applicant must be a South Carolina Criminal Justice Academy Certified Instructor having successfully completed either the Specific Skills or Basic Instructor courses and have completed either the July 2020 or February 2021 Pre-Qualification test.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Gym Clothing with Tennis Shoes	Groin Cup (optional)
Mouthpiece (optional)	Elbow and Knee Pads (optional)
Ballistic Vest	

**Ground Defense Instructor Recert - (10.50 CLEE Credit Hours) - Class Fee: \$20**

**Course Description:**

This course is designed to recertify the attendee as a Ground Defense Instructor. This course is physically demanding and those attending should be in good physical condition.

**Who Should Attend:**

Class I or Class II certified law enforcement officers who are **currently certified as a Ground Defense Instructor** and will be directly responsible for teaching or conducting ground defense training for other officers within the law enforcement community. To be eligible to attend, the applicant must be a South Carolina Criminal Justice Academy Certified Instructor having successfully completed either the Specific Skills or Basic Instructor courses.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Gym Clothing with Tennis Shoes	Elbow and Knee Pads (optional)
Ballistic Vest	

**OC Instructor - (18.00 CLEE Credit Hours) - Class Fee: \$35**

**Course Description:**

This course is designed to certify an officer as an Oleoresin Capsicum Instructor.

**Who Should Attend:**

Class I or Class II certified law enforcement officers who will be responsible for directly conducting OC training within their agency. To be eligible to attend, the applicant must be a South Carolina Criminal Justice Academy Certified Instructor having successfully completed either the Specific Skills or Basic Instructor courses.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test. Students will also be required to receive a live exposure of OC spray.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Gym Clothing with Tennis Shoes	Knee Pads (optional)
O.C. Holster (optional)	

\*\*\* For live exposure – bring change of clothing, including shoes, extra towel and soap.

**OC Instructor Recert - (5.50 CLEE Credit Hours) - Class Fee: \$5**

**Course Description:**

This course is designed to recertify an officer as an Oleoresin Capsicum Instructor.

**Who Should Attend:**

Class I or Class II certified law enforcement officers who are **currently certified as an Oleoresin Capsicum Instructor** and will be responsible for directly conducting OC training within their agency. To be eligible to attend, the applicant must be a South Carolina Criminal Justice Academy Certified Instructor having successfully completed either the Specific Skills or Basic Instructor courses.

**Proficiency:**

Attendees must make a minimum score of 85% on a written test and successfully achieve a pass rating on the proficiency test.

**Special Equipment:**

Duty Belt and Gun Holster	Handcuffs w/ Key
Gym Clothing with Tennis Shoes	Knee Pads (optional)
O.C. Holster (optional)	

## TRAFFIC TRAINING UNIT

### **DMT Operator Certification - (8.00 CLEE Credit Hours) - Class Fee: \$5**

#### **Course Description:**

This course is designed to provide the law enforcement officer with a thorough training background in the operation of the DataMaster DMT. The course is divided into two phases: a classroom lecture phase and hands-on training for the operation of the DataMaster DMT. The classroom lecture covers the current laws in South Carolina regarding DUI, Felony DUI, Implied Consent, Videotaping, and other related alcohol offenses. The history of breath testing in South Carolina and across the nation is discussed. The operation of the DataMaster DMT is reviewed and the students are taken, step by step, through the DataMaster DMT operational steps. The hands-on phase of the course consists of students operating the DataMaster DMT in the lab and includes various testing modes, how to handle refusals, the cause and meaning of incomplete tests, the meaning of status codes, and the changing of the DataMaster DMT simulator solution.

#### **Who Should Attend:**

Officers involved with traffic enforcement and regular patrol duties

#### **Proficiency:**

Attendees must successfully pass both the written test with a 70% as well as pass a proficiency test.

#### **Prerequisites:**

- SC Class I Certified Officers

### **DMT Online Recertification - (2.00 CLEE Credit Hours) - Class Fee: na**

This course is designed to refresh the currently certified (**not expired**) operator's knowledge and training on the DataMaster DMT as well as the most current implied consent laws and impaired driving laws. Students are required to score 70% or better on the written test in order to pass this course. DMT certification is valid for 24 months from the date of certification. Officers are required to take the online certification within the 24-month window or their certification will expire. There are no exceptions to this policy. If an operator's certification expires, the operator will be required to take the full DMT Operator Certification course.

#### **Who Should Attend:**

Currently certified DataMaster DMT Operators involved with traffic enforcement and regular patrol duties

#### **Prerequisites:**

SC Class I Certified Officers with current (**Not Expired**) DMT certification.

### **Speed Measuring Device Operator - (24.00 CLEE Credit Hours) - Class Fee: \$35**

#### **Course Description:**

The Speed Measuring Device Operator Training Program is designed to improve speed enforcement programs and enable agencies to better allocate their resources. This course is specifically designed to provide officers with the knowledge and skills necessary to properly operate speed measuring devices. Upon successful completion of the written test (80% Passing Score). The student will then be required to submit to a SMD road proficiency test, which **must** be completed and submitted by the last day of the fourth week (28 Calendar Days) after the written test. The student will be required to pass all planned modes of enforcement operation on the submitted proficiency. If Radar is utilized the minimum requirement is forward stationary and moving modes. The student must be accurate within and average of +/- 3 MPH in all attempted modes of SMD

Operation. Upon successful completion of all course requirements, the student will be certified to operate Police Traffic Speed Measuring Devices.

**Students are required to bring a laptop computer to view the course documents during the class.**

**LODGING IS AVAILABLE FOR THIS CLASS WHEN HELD AT THE SCCJA. FOR CLASSES HELD IN THE FIELD, THE STUDENT'S DEPARTMENT IS RESPONSIBLE FOR LODGING AND MEALS.**

**Who Should Attend:**

Officers involved with traffic enforcement and regular patrol duties.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer or Active SC Reserve Law Enforcement Officer

**SMD Operator Recertification - (5.00 CLEE Credit Hours) - Class Fee: NA**

**Online courses will open after May 1, 2020**

**Course Description:**

The SMD Operator Recertification Course is intended for officers who are currently SMD Operator/Radar Operator certified and whose operator certification expires October 31, 2020. The course content is designed to refresh the operator's knowledge and skills learned during the operator course. Upon successful completion of the instructional portion and written test, the student will be required to complete and submit a SMD road proficiency test within two weeks of their written test date. The SMD Road Proficiency test submitted must contain all modes utilized by the Operator in enforcement, and if Radar is utilized, at a minimum the Operator must complete sections for forward stationary and moving modes. Successful completion and submission of the road proficiency test within the two-week deadline is required in order to maintain SMD Operator certification. Failure to properly recertify will result in immediate revocation of your operator certification, and you will need to retake and successfully complete the operator certification course.

**Who Should Attend:**

Officers in possession of an active and current SMD Operator certification or Radar Operator certification whose Certification is expiring in 2020.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer or Active SC Reserve Law Enforcement Officer
- Current SMD Operator certificate

**Speed Measuring Device Instructor - (40.00 CLEE Credit Hours) - Class Fee: \$70**

**Course Description:**

The Speed Measuring Device Instructor training program will provide the knowledge and skills necessary to train other law enforcement officers to detect and apprehend speeding vehicles by utilizing current speed measurement devices as well provide a better foundation for speed enforcement for court purposes. This is a 40 hour course. To be eligible to attend, the officer must be a Class 1 certified law enforcement officer who holds a current SMD operator certification. The officer must also be currently certified as a Specific Skills Instructor or Basic Instructor Development certification. The Speed Measuring Device Instructor candidate will be required to complete a SMD proficiency on the first day of class, and is required to pass on the first attempt in order to continue training. The requirements for the Instructor SMD Proficiency include Radar front/rear both moving and stationary, a Lidar proficiency, a Stopwatch/ASC proficiency and a 30-minute presentation at various points during the course period. The candidate will be **required** to have available to them the vehicle mounted radar unit which they

plan to utilize for instruction in the field, this as a minimum must include both working forward and rear facing radar antennae. The candidate is also **required** to bring a laptop computer to view course documents during the duration of this class. LODGING IS AVAILABLE FOR THIS CLASS

**Who Should Attend:**

Officers involved with traffic enforcement and who have been approved as instructors within their departments.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Certified Radar or SMD operator
- Holds an active Specific Skills Instructor or Basic Instructor Development certificate

**Officer is Responsible for bringing own Special Equipment: Laptop Computer, Scientific Calculator, Pencil, Scratch Paper, and a RADAR unit (Patrol Vehicle Mounted) and LIDAR unit.**

**SFST Practitioner Recertification Online**

**May 1, 2020 – October 31, 2020**

**Course Description:**

Online courses will open after May 1, 2020. Course Description: The SFST Practitioner Recertification Course is intended for officers who are currently SFST Practitioner certified (**not expired**) and whose certification expires October 31, 2020. The course content is designed to refresh the practitioner’s knowledge, skills, and SFST proficiency. Upon successful completion of the instructional portion and written test, the student will be required to complete and submit a SFST proficiency test, administered by a current certified DUI/SFST instructor, within two weeks of their written test date. Successful completion and submission of the proficiency test within the two-week deadline is required in order to maintain SFST Practitioner certification. Failure to properly recertify will result in revocation of your practitioner certification, and you will need to retake the SFST Practitioner certification course.

**Who Should Attend:**

Officers in possession of an active and current SFST Practitioner certification that will be expiring October 31, 2020.

**Prerequisites:** SC Certified Class 1 Law Enforcement Officer

**Speed Measuring Device Instructor Recertification - (4.00 CLEE Credit Hours) - Class Fee: NA**

**Course Description:**

The Speed-Measuring Device Instructor Recertification Training program will reinforce the knowledge and skills taught during the speed measuring device instructor initial training. SMD Instructors are NOT required to take the online SMD/Radar Recertification course. If a SMD Instructor takes the online SMD/Radar Recertification course then they must perform a SMD/Radar proficiency and properly submit it to the Traffic Safety Unit or this could also result in a failure resulting in loss of SMD Operator and SMD Instructor Certification. If a SMD Instructor takes the online SMD/Radar Recertification course and fails to acquire a passing grade of 80% or higher the officer loses both the SMD/Radar Operator certification as well as the SMD Instructor certification.

This is a 4 hour course. To be eligible to attend, the officer must be a Class 1 certified law enforcement officer which holds a current SMD instructor certification.

**Who Should Attend:**

All SMD Instructors currently in need of recertification on their third year of certification.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Certified SMD Instructor
- Specific Skills Instructor or Basic Instructor Development certification

**DUI/SFST Instructor w/ Specific Skills Instructor - (39.00 CLEE Credit Hours) - Class Fee: \$70****Course Description:**

This course is designed to take well-experienced Standardized Field Sobriety Test (SFST) practitioners and develop them into DUI/SFST Instructors by building upon the information presented to them in the SFST Practitioner course, as well as by teaching them the basics of Adult Learning Principles and instruction. This course will teach the officer how to accurately and effectively present the DUI/SFST Practitioner course as approved by NHTSA and the SCCJA. Upon successful completion of the course, the student will be issued the DUI/SFST Practitioner lesson plan and manuals and accompanying visual aids (PowerPoint slides and videos). This course also meets the requirements for receiving Specific Skills Instructor certification; however, the primary focus of the course pertains to instructing the DUI/SFST Practitioner Program and attendees should be prepared as such. Each student must successfully perform an SFST Proficiency on Day One of the course prior to being officially seated in the course. Student is required to have a Laptop computer with PDF and PowerPoint capabilities.

**Who Should Attend:**

Active and experienced DUI/SFST Practitioners with exceptionally high aptitude for DUI enforcement and in conducting the SFSTs.

**Proficiency:**

Attendees must successfully pass the SFST Proficiency on Day One of the course prior to being officially seated in the course. The attendee must also complete all assigned presentations while showing aptitude as an Instructor. The attendee must also pass the written examination with an 80% or better.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Must be employed in a full time capacity
- DUI/SFST Practitioner Certified for at least one (1) year prior to enrollment

**DUI/SFST Instructor Recertification - (3.00 CLEE Credit Hours) - Class Fee: NA****Course Description:**

The DUI/SFST Instructor Recertification Course is intended for officers who are currently DUI/SFST Instructor certified and whose certification expires October 31, 2020. In order for an officer to recertify as a DUI/SFST Instructor they must successfully observe and sign off on TWO (2) DUI/SFST Practitioner proficiencies in the two year period of their certification. DUI/SFST Instructors are NOT required to take the online DUI/SFST Recertification course. If a DUI/SFST Instructor takes the online SFST Recertification course then they must perform a SFST proficiency and properly submit it to the Traffic Safety Unit. If a DUI/SFST Instructor takes the online SFST Recertification course and fails to acquire a passing grade of 80% or higher the officer loses both the DUI/SFST Practitioner certification as well as the DUI/SFST Instructor certification.

**NOTE: YOU MAY NOT OBTAIN OR HOLD AN SFST INSTRUCTOR CERTIFICATION UNLESS YOU ARE A CURRENTLY EMPLOYED CLASS 1 LAW ENFORCEMENT OFFICER. RESERVE OFFICERS, CLASS 2 AND CLASS 3 OFFICERS ARE NOT PERMITTED TO HOLD THIS CERTIFICATION.**

**Who Should Attend:**

Officers who hold an active and current DUI/SFST Instructor certification which expires October 31, 2021.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Must be employed in a full time capacity
- Current DUI/SFST Instructor certified

**ARIDE (Advanced Roadside Impaired Driving Enforcement - (16.00 CLEE Credit Hours) - Class Fee: \$20**

**Course Description:**

This course is designed for certified DUI/SFST Practitioners who understand the hazards caused by impaired driving and are motivated to arrest and prosecute impaired drivers. It is also intended to introduce the concept of the role of and utilization of the South Carolina Drug Recognition Experts. This course must be completed as a prerequisite for future consideration into the Drug Recognition Expert Program. Students should be experienced in DUI Enforcement and Prosecution, should have a firm handle on the SFST Proficiency, and must be currently DUI/SFST Practitioner certified.

**Who Should Attend:**

Class 1 Officers involved with DUI/Traffic enforcement and regular patrol duties.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Current DUI/SFST Practitioner

**DRE Instructor School (Condensed) - (16.00 CLEE Credit Hours) - Class Fee: \$20**

**Course Description:**

The purpose of the condensed DRE Instructor School is to prepare Drug Recognition Experts (DREs) who have shown great aptitude as a DRE during their tenure and have successfully completed the NHTSA DUI/SFST Instructor course to administer and instruct DRE training effectively. DRE Instructors must apply for the Instructor School and are only accepted after thorough review and approval by the South Carolina DRE State Coordinator or his designee. Simply meeting the prerequisites and proper application does not guarantee the ability to attend this course. DRE Instructor Candidates must uphold the highest professional standards and ethics and must also possess the proper personality and character traits to perform in this role.

DRE Instructor Candidates and their respective agencies should be aware that DRE Instructor School is just step 1 of 3 to complete DRE Instructor Certification. DRE Instructor Candidates must also be available for the immediately succeeding DRE Pre-School and DRE School, as well as the Field Certification Phase of training associated with the school in which they instruct. This means that the September DRE Instructor School candidates must be available September 28-October 9, 2020 as well as November 12-17, 2020. The February DRE Instructor School candidates must be available February 8-19, 2021 as well as April 15-20, 2021. The only cost to the student’s agency is for the two-day Instructor School. The Instructor Candidate will be provided room and board for the DRE Pre-School and DRE School for which they instruct. Travel, per diem, and lodging will be covered by the DRE Grant for the Field Certification Phase of training.

**LODGING IS AVAILABLE AND STRONGLY RECOMMENDED FOR THIS CLASS.**

**Who should apply:**

Active Class 1 certified officers who are heavily involved in the South Carolina DRE Program and are involved with traffic enforcement and/or regular patrol duties.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Must be employed in a full time capacity
- In good standing as DRE and DUI/SFST Instructor

**Drug Recognition Expert Pre-School - (16.00 CLEE Credit Hours) - Class Fee: \$20****Course Description:**

This course is designed for law enforcement officers who are skilled in DUI enforcement /prosecution and who have the desire to be selected to begin the process of becoming a Drug Recognition Expert (DRE) for the State of South Carolina. This class is not subject to open-enrollment and admittance to the DRE Pre-School is by DRE State Coordinator approval only. This class will serve as a screening device to determine if a student is qualified to continue training in the DRE School. Upon successful completion of this course, the student will be able to define the term “drug” in the context of impaired driving, will be able to list the seven DECP drug categories and examples of each, will be able to identify the twelve components of the drug influence evaluation, will be able to administer and interpret the psychophysical tests used in the drug influence evaluation, and much more. Students will be required to pass a written examination and an SFST Proficiency; however, passage of these tests does not guarantee a seat in the DRE School. The DRE State Coordinator and DRE Course Manager will also evaluate students based on attitude, character, and aptitude, and the final decision for allowing a student to continue in any phase of the DRE Certification process is at the discretion of the DRE State Coordinator. Attendees must be proficient in conducting the SFSTs and should prepare to exercise good study habits.

Assuming passage of the DRE Pre-School and acceptance into the DRE School, the student must be prepared to return the next day to continue into the adjacent DRE School for the next phase of training.

Agencies and prospective students should read the course description for the Drug Recognition Expert School and be sure that they are willing to commit to the obligations and timeline of the adjacent DRE School and field certification phase prior to applying for the DRE Pre-School.

**LODGING IS AVAILABLE AND STRONGLY RECOMMENDED FOR ALL ATTENDEES OF THIS CLASS****Who Should Attend:**

Class I law enforcement officers involved primarily with DUI/traffic enforcement, and whose agencies/prosecuting bodies firmly support the utilization of the DRE Program.

**Prerequisites:** Full-time, active SC Class I law enforcement officers in good standing with their agencies and the surrounding community. Attendees must be currently certified as NHTSA DUI/SFST Practitioners or DUI/SFST Instructors. Attendees must attend and complete ARIDE prior to being considered for enrollment in this course. For consideration for enrollment, the prospective attendee must have completed a DRE School Application and be approved directly by the DRE State Coordinator. Attendees must have the blessing of their employing agency and must also be available to attend the DRE School immediately succeeding their selected Pre-School as well as the field certification training phase associated with that DRE School.

## **Drug Recognition Expert School - (56.00 CLEE Credit Hours) - Class Fee: \$105**

### **Course Description:**

This course is designed for law enforcement officers who have a strong commitment to DUI and drug impaired driving enforcement and whose agencies are also committed to this cause. This course is available only to those who have successfully completed the adjacent DRE Pre-School and are selected by the DRE State Coordinator to continue into the DRE School. After successfully completing this course, the student will be ready to continue to the final phases of the DRE Certification Program. The student will be able to name the seven categories of drugs and recognize the effects of each, to describe and proficiently administer the 12-step drug influence evaluation, to document the results of the drug influence evaluation in narrative format, to properly interpret the results of the drug influence evaluation, to testify as an expert in drug influence-related cases, and to maintain an updated curriculum vitae. The student must attend all portions of the training and must pass a final examination with a score of 80% or better.

Students successfully completing this phase of training must also successfully complete the field certification phase of training as well as the Certification Knowledge Examination. The field certification phase of training requires that the student travel with the South Carolina DRE Program to Jacksonville, Florida and successfully complete 12 hands-on drug influence evaluations and associated narratives. While in Jacksonville, the student must also complete the Certification Knowledge Examination as well as submit an approved curriculum vitae and rolling log. Once all necessary steps are completed and the student is recommended for certification by two DRE Instructors and approved by the DRE State Coordinator, the student is considered certified as a Drug Recognition Expert.

The field certification trip dates to Jacksonville for the October 2020 course are November 12-17, 2020. The field certification trip dates to Jacksonville for the February 2021 class are April 15-20, 2021. The cost of the student's travel, lodging and per diem are covered by the DRE Grant.

### **LODGING IS AVAILABLE AND STRONGLY RECOMMENDED FOR ALL ATTENDEES OF THIS CLASS**

### **Who Should Attend:**

Class 1 law enforcement officers who met the pre-requisites for DRE Pre-School and who satisfactorily complete the DRE Pre-School course requirements as well as are approved by the DRE State Coordinator to continue into this course.

### **Prerequisites:**

SC Class 1 law enforcement officers involved primarily with DUI/traffic enforcement, and whose agencies/prosecuting bodies firmly support the utilization of the DRE Program and who have successfully completed the adjacent DRE Pre-School Course.

## **DRE Recertification - (8.00 CLEE Credit Hours) - Class Fee: \$5**

### **Course Description:**

The DRE Recertification Training course is designed to update current DREs and DRE Instructors with the latest information regarding the state and national DEC Program as well as to ensure that additional considerations are being taken when conducting drug influence evaluations in the field.

### **Who should apply:**

The attendee should be a currently SC Class 1 certified officer who is also currently DRE certified.

### **Prerequisites:**

The attendee should be a currently SC Class 1 certified officer who is also currently DRE certified.

**Advanced Collision Investigation - (24.00 CLEE Credit Hours) - Class Fee: \$35**

**Course Description:**

This course is designed to bridge the gap between collision investigation techniques learned in basic law enforcement training and those learned in the collision investigation series. In this course, the student will learn how to correctly respond to, secure, photograph, and document the scene of a serious traffic collision. The student will also learn methods to document and calculate the drag factor, grade, and super-elevation of the roadway and conduct basic speed estimates. This course is not required as a prerequisite for completing Phase I- At Scene Collision Investigation.

**Who Should Attend:**

Class 1 Officers involved with traffic enforcement and regular patrol duties

**Prerequisites:**

Certified full-time Class 1 law enforcement officers

**Officer is Responsible for bringing own Special Equipment:**

Notebook for note-taking, scratch paper for practice calculations, pencil.

**Phase I – At Scene Collision Investigation - (80.00 CLEE Credit Hours) - Class Fee: \$140**

**Course Description:**

This is the first course in the collision investigation series. This course is designed for police officers who collect and record data at the scenes of motor vehicle collisions. In this course the student will learn how to identify and preserve physical evidence from the traffic way and evidence from the vehicle, how to properly measure and complete a scale diagram, and how to calculate speed estimates from evidence located at the collision scene.

**Who Should Attend:**

Class 1 Officers involved with traffic enforcement and regular patrol duties

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer

**Officer is Responsible for bringing own Special Equipment:**

Drafting Eraser, Colored Pencils and a computer that is capable of running Adobe Acrobat PDF.

**Phase II – Technical Collision Investigation - (80.00 CLEE Credit Hours) - Class Fee: \$140**

**Course Description:**

This is the second course in the collision investigation series. In this course the student will learn how to calculate speeds of vehicles involved in collisions using airborne, linear momentum, kinetic energy, and time and distance equations. The student will also learn to use vector diagramming in their investigations. The student must have successfully completed the At Scene Collision Investigation course as a pre-requisite.

**LODGING IS AVAILABLE FOR THIS CLASS**

**Who Should Attend:**

Class 1 Officers involved with traffic enforcement and regular patrol duties

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Successfully completed TCI –Phase 1 At-Scene Collision Investigation

**Officer is Responsible for bringing own Special Equipment:**

Scientific Calculator, Blue Blitz, Drafting Eraser, 360 Degree Counter-Clockwise Protractor, Colored Pencils, and a computer that is capable of running Adobe Acrobat PDF.

**Phase III – Collision Reconstruction - (80.00 CLEE Credit Hours) - Class Fee: \$140****Course Description:**

This is the third course in the collision investigation series. This course expands upon knowledge learned in Technical Collision Investigation. Through the use of projects, case studies, and live testing the student will learn more in depth methods to calculate speeds of vehicles involved in collisions using airborne, linear momentum, kinetic energy, and time and distance equations. The student will also learn how to write a collision reconstruction report and prepare for trial as a collision reconstructionist. The student must have successfully completed the Technical Collision Investigation course as a prerequisite.

**LODGING IS AVAILABLE FOR THIS CLASS****Who Should Attend:**

Class 1 Officers involved with traffic enforcement and regular patrol duties

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer.
- Successfully completed: TCI –Phase 1 At-Scene Collision Investigation and TCI – Phase 2 Technical Collision Investigation.

**Officer is Responsible for bringing own Special Equipment:** Scientific Calculator, Blue Blitz, Drafting Eraser, 360 Degree Counter-Clockwise Protractor, Colored Pencils, and a computer that is capable of running Adobe Acrobat PDF.

**Pedestrian/Bicycle Collision Investigation - (40.00 CLEE Credit Hours) - Class Fee: \$70****Course Description:**

This course is designed to train collision Reconstructionist to reconstruct pedestrian and bicycle collisions. In this course the student will learn how to calculate speeds in pedestrian and bicycle collisions using a multi-disciplinary approach. This course includes airborne, Searle, Eubanks, kinetic energy, and time and distance equations to name a few of the many involved in solving these cases. The student must have successfully completed all three (3) collision reconstruction investigation courses as a pre-requisite.

**LODGING IS AVAILABLE FOR THIS CLASS****Who Should Attend:**

Officers who have successfully completed the all three (3) phases of collision investigation classes.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Successfully completed: TCI –Phase 1 At-Scene Collision Investigation, TCI – Phase 2 Technical Collision Investigation, and TCI - Phase 3 Reconstruction

**Officer is Responsible for bringing own Special Equipment:** Scientific Calculator, Blue Blitz, and a computer that is capable of running Adobe Acrobat PDF.

**Motorcycle Collision Investigation - (40.00 CLEE Credit Hours) - Class Fee: \$70**

**Course Description:**

This course is designed to train collision reconstructionist to reconstruct motorcycle collisions. In this course the student will learn how to calculate speeds of motorcycles involved in collisions using airborne, motorcycle, kinetic energy, and time and distance equations. The student must have successfully completed all three (3) collision reconstruction investigation courses as a pre-requisite.

LODGING IS AVAILABLE FOR THIS CLASS

**Who Should Attend:**

Class 1 Officers who have successfully completed the all three (3) phases of collision investigation classes.

**Prerequisites:**

- SC Certified Class 1 Law Enforcement Officer
- Successfully completed:
  - TCI –Phase 1 At-Scene Collision Investigation
  - TCI – Phase 2 Technical Collision Investigation
  - TCI - Phase 3 Reconstruction

**Officer is Responsible for bringing own Special Equipment:**

Scientific Calculator, Blue Blitz, and a computer that is capable of running Adobe Acrobat PDF.

**Traffic Collision Investigation – Advanced Reconstruction Refresher (8.00 CLEE Credit Hours) - Class Fee: \$5**

**Course Description:**

This course is designed to update officers who have already attended both the Pedestrian-Bicycle Collision Investigation and Motorcycle Collision Investigation courses. The course will refresh methodologies taught in each respective course as well as to update those officers who have attended in the past in the usage of new or updated formulae. The course covers topics such as pedestrian trajectories, the pedestrian-bicycle-motorcycle crash sequences, and calculating impact speeds using the Appel, Barzeley & Lacy, Bratten, Fugger & Randles, Limpert, Searle, Horizontal Speed Loss, Toor, Motorcyclist Vault, Wheelbase Deformation, and Wheelbase Deformation and Vehicle crush formulas.

**Who Should Attend:**

Class 1 Officers involved with traffic enforcement and regular patrol duties

**Prerequisites:**

Successful completion of **both** TCI- Pedestrian-Bicycle Collision Investigation and Motorcycle Collision Investigation.

**Officer is Responsible for bringing own Special Equipment:**

Scientific Calculator, pencil, scratch paper for calculations

Traffic Safety Officer Conference  
– Details to be announced --

**2020 - 2021 Criminal Justice Academy  
Mobile Training Unit Courses**  
*(These courses will be listed in a separate tab of SCCJA Website)*

The South Carolina Criminal Justice Academy's Mobile Training Unit is officially active and prepared to deliver courses in the field. The Unit is flexible based on each agency's needs and schedule. Each class is already Academy approved and officers will receive the listed MRN hours for each class. The attached course catalog has the current Mobile Training Unit offerings and more classes are in the works. Classes may be taught as stand-alone or combined to suit the needs of an agency. Class size will vary based on the training site unless otherwise notated.

Requests for training should be sent to the Mobile Training Unit at [MobileTraining@sccja.sc.gov](mailto:MobileTraining@sccja.sc.gov).

**Mobile Training Unit Contact Information:**

**Mobile Training Unit Manager**

Lieutenant Brad White  
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