

**Monthly Activity Report November
Certification and Compliance Unit
Training Year 2019/2020**

Personnel Change in Status Reports	Month	YTD
New Hires (includes pre-academy & certified officers)	289	1868
Voluntary Separations	282	1688
Involuntary Separations	36	161
Misconduct (terminated)	18	57
Reserve Appointments	11	56
Reserve Separations	2	47
Total	638	3877
Services		YTD
Freedom of Information Requests	12	86
Records Subpoenaed for Court	3	11
VA Applications Processed	11	78
Pre-Employment/Background Request	59	357
Transcript Request	16	74
Duplicate Certificate Request	4	31
Curriculum Request	7	24
Misc. Document Request	0	0
Other Request for Services	60	484
Fees Collected		YTD
Transcript/Curriculum/Duplicate Certificate/Misc.	\$ 267.00	\$ 1,289.00
Certification Issued for Class 1,2,3,& 4		YTD
Basic Certification	204	987
Certification Renewals	317	2029
Recertification for Class 1,2,3,		YTD
Mandatory Retraining Notifications Processed	397	2490
Reminder Letters Sent	411	1515
Certification Withdrawal Letters Sent	0	0
Orders of Expiration Issued	0	0
Training Reviews Total		
Reviews Received	3	38
Reviews Approved Special Basic	2	34
Reviews Approved 12 weeks	0	0
Detention / Corrections - Approved	4	28