

Monthly Activity Report February
Certification and Compliance Unit
Training Year 2019/2020

Personnel Change in Status Reports	Month	YTD
New Hires (includes pre-academy & certified officers)	332	2913
Voluntary Separations	299	2646
Involuntary Separations	24	226
Misconduct (terminated)	24	121
Reserve Appointments	5	93
Reserve Separations	7	88
Total	691	6087

Services		YTD
Freedom of Information Requests	54	194
Records Subpoenaed for Court	0	17
VA Applications Processed	21	139
Pre-Employment/Background Request	60	571
Transcript Request	14	117
Duplicate Certificate Request	4	38
Curriculum Request	7	44
Misc. Document Request	0	0
Other Request for Services	80	746

Fees Collected		YTD
Transcript/Curriculum/Duplicate Certificate/Misc.	\$ 237.00	\$ 1,995.00

Certification Issued for Class 1,2,3,& 4		YTD
Basic Certification	217	1479
Certification Renewals	369	3086

Recertification for Class 1,2,3,		YTD
Mandatory Retraining Notifications Processed	473	3861
Reminder Letters Sent	311	2917
Certification Withdrawal Letters Sent	0	0
Orders of Expiration Issued	0	0

Training Reviews Total		
Reviews Received	12	67
Reviews Approved Special Basic	7	51
Reviews Approved 12 weeks	0	0
Detention / Corrections - Approved	3	45