

**Monthly Activity Report December
Certification and Compliance Unit
Training Year 2019/2020**

Personnel Change in Status Reports	Month	YTD
New Hires (includes pre-academy & certified officers)	307	2175
Voluntary Separations	286	1974
Involuntary Separations	18	179
Misconduct (terminated)	16	73
Reserve Appointments	15	71
Reserve Separations	16	63
Total	658	4535
Services		YTD
Freedom of Information Requests	17	103
Records Subpoenaed for Court	1	12
VA Applications Processed	12	90
Pre-Employment/Background Request	65	422
Transcript Request	10	84
Duplicate Certificate Request	0	31
Curriculum Request	4	28
Misc. Document Request	0	0
Other Request for Services	69	553
Fees Collected		YTD
Transcript/Curriculum/Duplicate Certificate/Misc.	\$ 154.00	\$ 1,443.00
Certification Issued for Class 1,2,3,& 4		YTD
Basic Certification	106	1093
Certification Renewals	291	2320
Recertification for Class 1,2,3,		YTD
Mandatory Retraining Notifications Processed	370	2860
Reminder Letters Sent	511	2026
Certification Withdrawal Letters Sent		0
Orders of Expiration Issued		0
Training Reviews Total		
Reviews Received	4	42
Reviews Approved Special Basic	3	37
Reviews Approved 12 weeks	0	0
Detention / Corrections - Approved	8	36