

Monthly Activity Report April
Certification and Compliance Unit
Training Year 2018/2019

Personnel Change in Status Reports	Month	YTD
New Hires (includes pre-academy & certified officers)	354	3633
Voluntary Separations	353	3239
Involuntary Separations	23	300
Misconduct (terminated)	19	171
Reserve Appointments	4	91
Reserve Separations	5	115
Total	758	7549
Services		YTD
Freedom of Information Requests	15	169
Records Subpoenaed for Court	0	40
VA Applications Processed	15	134
Pre-Employment/Background Request	48	421
Transcript Request	18	177
Duplicate Certificate Request	6	35
Curriculum Request	9	58
Misc. Document Request	1	2
Other Request for Services	76	853
Fees Collected		YTD
Transcript/Curriculum/Duplicate Certificate/Misc.	\$ 309.00	\$ 2,721.00
Certification Issued for Class 1,2,3,& 4		YTD
Basic Certification	127	1431
Certification Renewals	483	3739
Recertification for Class 1,2,3,		YTD
Mandatory Retraining Notifications Processed	603	5033
Reminder Letters Sent	491	3141
Certification Withdrawal Letters Sent	0	0
Orders of Expiration Issued	0	0
Training Reviews Total		
Reviews Received	7	91
Reviews Approved 6 Weeks	6	79
Reviews Approved 12 weeks	0	3
Detention / Corrections - Approved	3	37