



# South Carolina Criminal Justice Academy

## Specific Skills Instructor (SSI) Re-certification Form

In order for an officer to maintain SSI Certification, he/she must teach a minimum of 40 hours over a three (3) year period. If an officer is unable to teach a full 40 hours during the three (3) year certification period he/she will be required to attend one (1) week of Practical Problems as a guest instructor for a Basic Law Enforcement class, prior to the certification expiring.

If an officer does not meet the re-certification requirements his/her SSI Certification will be withdrawn along with any other instructor ratings attached to their SSI such as Driving Instructor, Defensive Tactics Instructor, or Firearms Instructor. If this certification is needed, he/she will have to attend a Specific Skills Instructor class.

Fill in the name field exactly how it is in ACADIS. Nicknames or any other forms will not be accepted.

Instructor's Name \_\_\_\_\_  
First Name Middle Name Last Name Suffix

Academy ID Number \_\_\_\_\_ Email Address \_\_\_\_\_  
XXXX-XXXX

Agency Name \_\_\_\_\_

Complete the following. If additional space is needed you may attach another sheet.

SSI certification expiration date \_\_\_\_\_ Total hours taught during this re-certification period \_\_\_\_\_

Date	Location	Class/Instruction Type	Hours (Length of class)	Number of Students

I affirm that all of the above information contained herein is accurate and true under penalty of de-certification and/or perjury.

Training Officer/Agency Head \_\_\_\_\_  
Printed Name Signature

Academy ID Number \_\_\_\_\_ Email Address \_\_\_\_\_  
XXXX-XXXX



Accredited Law Enforcement Training Agency