South Carolina Criminal Justice Academy
Mobile Training Unit - Training Request Form

The South Carolina Criminal Justice Academy's Mobile Training Unit is flexible based on each agency's needs and schedule. There are **NO** SCCJA associated fees for hosting or attending classes taught by the Mobile Training Unit. Classes may be taught as stand-alone or combined, as in-house only or opened to the field to suit the needs of an agency. For class description and associated CLEE credit hours, please refer to the Mobile Training Unit Course Catalog.

Please complete this form and email to   MobileTraining@SCCJA.SC.gov.

Agency: _____

Agency Point of Contact: _____   **Phone:** _____

Email: _____

Requested Class:

In the space provided below indicate if you want to combine multiple classes from the list above and/or schedule for multiple days of training:

Preferred Dates: 1st choice _____   **2nd choice** _____   **3rd choice** _____

Do you have facilities to host requested training?   Yes   No   If yes, provide location name and address below:
Include additional site information (parking, building entrance, and any COVID protocols, *e.g.*, face masks required, etc.)

The training site has the following technical equipment: _____

LCD Projector   Screen   Computer (PowerPoint Presentation)   Speakers   WiFi   Printer

How many will the training site seat with social distancing? _____

May this training be opened for other agencies to attend? _____

How many will be attending from the hosting agency? _____