



South Carolina Criminal Justice Academy

Document Order Form (PRINT LEGIBLY)

A. Provide address where document(s) will be mailed (skip line 1 if mailing to self):

- ⇐ 1) Institution's Name
- ⇐ 2) Person / Dept. Name
- ⇐ 3) Street or PO Box no.
- ⇐ 4) City, State and Zip Code

B. Provide student's contact information:

Name:

PRINT NAME

SIGN NAME to authorize SCCJA to release the requested

document(s).

Social Security # _____

Telephone # _____

For verification purposes, attach a copy of the student's driver's license to this form.

C. Select document(s) and corresponding cost(s):

Official Academic Transcript (\$15.00)

(Transcript - All SCCJA classes, field classes, certifications, employers, effective dates and number of hours earned)

Qty. Cost

Curriculum (circle BLE or BJT)

(Curriculum - course content & corresponding hours of basic training)
(See Attached Curriculum Document Fee Schedule) - **L#** ___

Qty. Cost

Duplicate Certificate (\$5.00)

(Specify which certificate below)

Qty. Cost

Other (specify)

Qty. Cost

Total

NO PERSONAL CHECKS ACCEPTED

- **BY MAIL: Money Order ONLY...**
- **PICKUP: Money Order or Exact Cash**

D. Mail request, copy of driver's license and money order (payable to SCCJA):

1. **Sign form**
2. **Copy of driver's license**
3. **Money Order**
4. **Specify curriculum number (if applicable)**

S.C. Criminal Justice Academy
Certification & Compliance Unit
5400 Broad River Road
Columbia, SC 29212-3540

5400 BROAD RIVER ROAD / COLUMBIA, SC 29212-3540 / PHONE: (803) 896-4399

SCCJA Curriculum Document Fee Schedule

Find the date or course number corresponding to your date of graduation to determine the appropriate cost and curriculum number (L)

L#	BASIC LAW ENFORCEMENT DATES	COURSE #	HOURS	PAGES	COST
L1	January 1, 1970 -January 1, 1971	BLE 9-16	200	3	\$ 2.00
L2	January 1, 1971 -January 1, 1972	BLE 17-24	200	2	\$ 1.50
L3	January 1, 1972- January 1, 1973	BLE 25-36	200	10	\$ 5.50
L4	January 1, 1973- January 1, 1974	BLE 37-51	244	11	\$ 6.00
L5	January 1, 1974- January 1, 1975	BLE 52-66	247	11	\$ 6.00
L6	January 1, 1975- January 1, 1976	BLE 67-79	320	9	\$ 5.00
L7	January 1, 1976- January 1, 1977	BLE 80-94	335	9	\$ 5.00
L8	January 1, 1977 -January 1, 1978	BLE 95-106	352	9	\$ 5.00
L9	January 1, 1978- January 1, 1979	BLE 107-118	436	10	\$ 5.50
L10	January 1, 1979 -January 1, 1980	BLE 119-128	436	11	\$ 6.00
L11	January 1, 1980- June 22, 1981	BLE 129-143	436	11	\$ 6.00
L12	June 22, 1981- May 2, 1983	BLE 144-160	443	9	\$ 5.00
L13	May 2, 1983- January 7, 1985	BLE 161- 177	382	10	\$ 5.50
L14	January 7, 1985 - May 27, 1985	BLE 178-181	329	3	\$ 2.00
L15	May 27, 1985 - January 6, 1986	BLE 182-187	334	3	\$ 2.00
L16	January 6, 1986 - January 1, 1992	BLE 188-261	329	3	\$ 2.00
L17	January 1, 1992 - DECEMBER 18, 1992	BLE 262-273	336	1	\$ 1.00
L18	November 30, 1992 - September 3, 1993	BLE 274- 282	343	1	\$ 1.00
L19	August 2, 1993 - January 8, 1996	BLE 283-322	336	1	\$ 1.00
L20	January 8, 1996 - August 14, 1998	BLE 323- 367	334	1	\$ 1.00
L21	January 8, 1996 - August 14, 1998 + unit descriptions	BLE 323- 367	334	13	\$ 7.00
L22	July 20, 1998 - June 11, 1999	BLE 368-380	394	1	\$ 1.00
L23	July 20, 1998 - June 11, 1999 + unit descriptions	BLE 368-380	394	17	\$ 9.00
L24	May 3, 1999 - July 8, 2001	BLE 381-416	400	1	\$ 1.00
L25	May 3, 1999 - July 8, 2001 + unit descriptions	BLE 381-416	400	1	\$ 7.00
L26	July 9, 2001 - August 19, 2005	BLE 417-477	400	1	\$ 1.00
L27	July 1, 2005 - June 30, 2006	BLE 478- 492	376S/ 331LP	1	\$ 1.00
L28	July 1, 2006 - September 13, 2006	BLE 493	335 LP	1	\$ 1.00
L29	September 14, 2006 - June 30, 2008	BLE 494-523	384S/ 338LP	1	\$ 1.00
L30	June 9 2008 - August 15, 2008	BLE 524	393.25S / 339LP	1	\$ 1.00
L31	July 1, 2008 - Nov. 20, 2009	BLE 525-545	392.25 / 338 LP	1	\$ 1.00
L32	October 12, 2009 - October 22, 2010	BLE 546-562	389S / 333LP	1	\$ 1.00
L33	October 28, 2010 - July 9, 2011	BLE 563-572	389S / 335LP	1	\$ 1.00
L34	July 11, 2011 - August 19, 2011	BLE 573-574	522.25	1	\$ 1.00
L35	August 22, 2011 - November 11, 2011	BLE 575-580	523.75	1	\$ 1.00
L36	January 9, 2012 - February 17, 2012	BLE 581-582	523.75	1	\$ 1.00
L37	February 20, 2012 - October 3, 2012	BLE 583-593	517.75	1	\$ 1.00
L38	October 4, 2012 - February 17, 2013	BLE 594-598	522.75	1	\$ 1.00
L39	February 18, 2013 - September 1, 2013	BLE 599-607	521.75	1	\$ 1.00
L40	September 2, 2013 - January 26, 2014	BLE 608-613	530.75	1	\$ 1.00
L41	January 27, 2014 - August 30, 2014	BLE 614-623	531.25	1	\$ 1.00
L42	August 31, 2014 - August 30, 2015	BLE 624-639	531.75	1	\$ 1.00
L43	August 31, 2015 - March 5, 2016	BLE 640 - 647	543.25	1	\$ 1.00
L44	March 6, 2016 - October 9, 2016	BLE 648-657	488.25	1	\$ 1.00
L45	October 10, 2016 -	BLE 658-	489.50	1	\$ 1.00